FDP Workload Study
Survey Instrument

Federal Demonstration Partnership
Faculty Workload Study

What length university appointment did you have during the previous academic year (2004-2005)? (e.g., 9 months)
(Please report information based on your official guaranteed appointment. Exclude “summer salary” employment not guaranteed by the university.)

[ ] month appointment

Federal Demonstration Partnership
Faculty Workload Study

During the 2004-2005 academic year, what was your principal activity at this institution?
(If you had equal responsibilities please select one)

- Clinical
- Research
- Instructional
- Other (specify)

Federal Demonstration Partnership
Faculty Workload Study

During the Fall Term of 2004, did you have faculty status as defined by your institution?

- Yes
- No
During Fall Term of 2004, did your institution consider you to be employed full time or part time?
- Full time
- Part time

What was your tenure status at this institution during the 2004-2005 academic year?
- Tenured
- On tenure track, but not tenured
- Not on tenure track
- No tenure system for my faculty status
- No tenure system at this institution

During Fall Term of 2004, did you act in any of the following administrative roles (including permanent or interim appointments)?
- Dean
- Associate Dean
- Department Chair
- Center Director
- Other (specify) [blank line]
- None of the above
Federal Demonstration Partnership
Faculty Workload Study

Which of the following best describes your academic rank, title, or position at this institution during the 2004-2005 academic year?

- Professor
- Associate Professor
- Assistant Professor
- Other (specify) [ ]

Federal Demonstration Partnership
Faculty Workload Study

What is your principal field of research?

- Agriculture
- Biomedical or Life Sciences
- Computer Sciences
- Education
- Engineering
- Health Sciences
- Mathematics
- Physical Sciences
- Psychology
- Social Sciences
- Other (specify) [ ]
On average, what percentage of your time did you spend on the following activities during the previous academic year (2004/2005)? Allocate percentages based on time primarily spent within the indicated categories, recognizing that the categories are not mutually exclusive. (Write in a percent on each line. If not sure, give your best estimate. Total should equal 100%).

<table>
<thead>
<tr>
<th>Category</th>
<th>% of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classroom Teaching</td>
<td></td>
</tr>
<tr>
<td>preparing for class, teaching, grading, advising/mentoring students, developing new curricula, etc.</td>
<td>0 %</td>
</tr>
<tr>
<td>Research</td>
<td></td>
</tr>
<tr>
<td>conducting research, preparing articles/presentations, seeking federal and non-federal outside funding, managing grants, etc.</td>
<td>0 %</td>
</tr>
<tr>
<td>mentoring student researchers and postdoctoral fellows</td>
<td>0 %</td>
</tr>
<tr>
<td>Professional Service-Research</td>
<td></td>
</tr>
<tr>
<td>providing service to professional associations/societies, peer review of grants or manuscripts, service on special research panels, etc.</td>
<td>0 %</td>
</tr>
<tr>
<td>providing service on research regulatory committees such as IRB (Institutional Review Board), IACUC (Institutional Animal Care and Use Committee), Research Safety Committee, etc.</td>
<td>0 %</td>
</tr>
<tr>
<td>Other Service</td>
<td></td>
</tr>
<tr>
<td>providing clinical service, department and university service, community service, etc.</td>
<td>0 %</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0 %</td>
</tr>
</tbody>
</table>

**TOTAL TIME: 0%**
Federal Demonstration Partnership
Faculty Workload Study

Please provide the total number of federal research grants you received during the past academic year (2004-2005) as a Principal Investigator. (If you did not receive any grants for a specific category please enter "0")

[ ] total grants

What is the Total Direct Cost (TDC) funding amount that is represented by those 6 federal grants you received in the past academic year (2004-2005)?
Note: Include in your total only one year of TDC funding when factoring in multi-year research grants.
(If not sure, give your best estimate)

[ ] dollars (numeric only, no commas or ranges)

Please provide the total number of non-federal research grants you received during the past academic year (2004-2005) as a Principal Investigator.
(If you did not receive any grants for a specific category please enter "0")

[ ] total grants

What is the Total Direct Cost (TDC) funding amount that is represented by those 6 non-federal grants you received in the past academic year (2004-2005)?
Note: Include in your total only one year of TDC funding when factoring in multi-year research grants.
(If not sure, give your best estimate)

[ ] dollars (numeric only, no commas or ranges)
Federal Demonstration Partnership
Faculty Workload Study

Now, thinking about grants on which you worked as a Co-Principal Investigator, please provide the total number of research grants you received as Co-Principal Investigator.

If you did not receive any grants for a specific category, please enter "0".

Federal grants: total grants
Non-Federal grants: total grants

Federal Demonstration Partnership
Faculty Workload Study

The following questions will specifically focus on your federally funded research grant activity.

Which of the following federal agencies funded your research grant projects during the past academic year (2004-2005)?

Select ALL that apply:
- Environmental Protection Agency
- National Aeronautics and Space Administration
- National Endowment for the Arts
- National Endowment for the Humanities
- National Institutes of Health
- National Science Foundation
- U.S. Department of Agriculture
- U.S. Department of Commerce
- U.S. Department of Defense
- U.S. Department of Energy
- U.S. Department of Education
- U.S. Department of Health and Human Services
- U.S. Department of Interior
- U.S. Department of State
- U.S. Department of Transportation
- Other (specify):

Federal Demonstration Partnership
Faculty Workload Study

On average, what percentage of the total time you spent on research during the 2004-2005 academic year was solely devoted to federally funded research grant activities?

%
Of the total time you spent on work related to federally funded grant research this past academic year (2004/2005), what percentage of time did you devote to each of the following activities? (Please write in a percent on each line. If not sure, give your best estimate. Total should equal 100%).

<table>
<thead>
<tr>
<th>Active Research</th>
<th>0% of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>reviewing literature, designing studies, running experiments, collecting/analyzing data, writing up findings, publishing and presenting research, etc.</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Pre-Award Research Related Activities</th>
<th>0% of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>writing/submitting proposals &amp; budgets, applying for approval, developing protocols, drafting safety/security plans, etc.</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Post-Award Research Related Activities</th>
<th>0% of Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>purchasing supplies/equipment, supervising budgets, managing personnel, complying with regulations, monitoring safety/security plans, writing reports, etc.</td>
<td>0%</td>
</tr>
</tbody>
</table>

How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Grant Activities</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate amount</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant progress report writing and submission</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Conflict of interest reporting</td>
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<td></td>
</tr>
<tr>
<td>Patent/copyright application</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Intellectual property rights application (e.g., invention disclosure, NIH resource and data sharing, Materials Transfer Agreements, etc.)</td>
<td></td>
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</tr>
</tbody>
</table>
**Federal Demonstration Partnership**  
**Faculty Workload Study**  

How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Laboratory Activities</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate amount</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Safety planning, training and monitoring</td>
<td></td>
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</tr>
<tr>
<td>Chemical inventory management (e.g., biohazards, select agents, radionuclides,</td>
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<tr>
<td>scheduled drugs)</td>
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<tr>
<td>Laboratory security oversight</td>
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<tr>
<td>Equipment and supply purchase</td>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

**Federal Demonstration Partnership**  
**Faculty Workload Study**  

How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Personnel Management</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate amount</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel hiring (human resources, visas, etc.)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Time and effort reporting</td>
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<tr>
<td>Personnel evaluation</td>
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<tr>
<td>Payroll management (e.g., personnel payroll; federal payroll certification)</td>
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</tr>
</tbody>
</table>
Federal Demonstration Partnership
Faculty Workload Study

How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Financial Responsibilities</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget transfers</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Cost accounting (e.g., training, obtaining exemptions, monitoring allowable/unallowable costs)</td>
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<td></td>
</tr>
<tr>
<td>Cost sharing requirements</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Monitoring the budget to actual expenses</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Spending authority oversight</td>
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<tr>
<td>Subcontracting and collaboration</td>
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</tr>
</tbody>
</table>

Federal Demonstration Partnership
Faculty Workload Study

How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Animal Subjects</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>IACUC protocols and training</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IACUC compliance issues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personnel and student training</td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
How much do each of the following administrative tasks related to federal grant management take time away from your active research.

<table>
<thead>
<tr>
<th>Human Subjects</th>
<th>None</th>
<th>A little</th>
<th>Some</th>
<th>Moderate amount</th>
<th>A great deal</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>IRB protocol approval and training</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>IRB compliance issues</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Personal and student training</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
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</tr>
<tr>
<td>HIPAA compliance</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

Please describe any other administrative tasks related to federal grant management that take significant time away from your active research. Only include items that were not specifically addressed in the previous screens.

Please indicate the extent to which you receive assistance with each of the following administrative tasks related to federal grant management.

<table>
<thead>
<tr>
<th>Grant Activities</th>
<th>No assistance</th>
<th>Very little assistance</th>
<th>Some</th>
<th>A great deal of assistance</th>
<th>Complete assistance (someone else manages this task for me)</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant progress report writing and submission</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Conflict of interest reporting</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Patent/copyright application</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Intellectual property rights application (e.g., invention disclosure, FFRDR resource and data sharing, Materials Transfer Agreements)</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>
Please indicate the extent to which you receive assistance with each of the following administrative tasks related to federal grant management.

**Laboratory Activities**
- Safety planning, training, and monitoring
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Chemical inventory management (e.g., biohazards, select agents, radiotopes, scheduled drugs)
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Laboratory security oversight
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Equipment and supply purchase
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

---

Please indicate the extent to which you receive assistance with each of the following administrative tasks related to federal grant management.

**Personnel Management**
- Personnel hiring (human resources, visas, etc.)
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Time and effort reporting
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Personnel evaluation
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable

- Payroll management (e.g., payroll for personnel; federal payroll certification)
  - No assistance
  - Very little assistance
  - Some assistance
  - A great deal of assistance
  - Complete assistance (someone else manages this task for me)
  - Not applicable
### Financial Responsibilities

<table>
<thead>
<tr>
<th>Task</th>
<th>No assistance</th>
<th>Very little assistance</th>
<th>Some assistance</th>
<th>A great deal of assistance</th>
<th>Complete assistance (someone else manages this task for me)</th>
<th>Not applicable</th>
</tr>
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<tbody>
<tr>
<td>Budget transfers</td>
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<td>Cost accounting (e.g., training, obtaining exemptions, monitoring allowable/unallowable costs)</td>
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<td>Cost sharing requirements</td>
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<td>Monitoring the budget to actual expenses</td>
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<tr>
<td>Spending authority oversight</td>
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<td>Subcontracting and collaboration</td>
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</tbody>
</table>

### Animal Subjects

<table>
<thead>
<tr>
<th>Task</th>
<th>No assistance</th>
<th>Very little assistance</th>
<th>Some assistance</th>
<th>A great deal of assistance</th>
<th>Complete assistance (someone else manages this task for me)</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>protocols and training</td>
<td></td>
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</tr>
<tr>
<td><a href="#">ACUC compliance issues</a></td>
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</tr>
<tr>
<td>Personnel and student training</td>
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</tr>
</tbody>
</table>
Please indicate the extent to which you receive assistance with each of the following administrative tasks related to federal grant management.

<table>
<thead>
<tr>
<th>Human Subjects</th>
<th>No assistance</th>
<th>Very little assistance</th>
<th>Some assistance</th>
<th>A great deal of assistance</th>
<th>Complete assistance (someone else is managing this task for me)</th>
<th>Not applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>IRB protocol approval and training</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>IRB compliance issues</td>
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<tr>
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<tr>
<td>HIPAA compliance</td>
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</tbody>
</table>

Please describe the extent to which you currently receive assistance with any other administrative tasks related to federal grant management that take significant time away from your active research. Only include items that were not specifically addressed in the previous screens.

In your opinion, what percentage of the time you spend managing federal grants could be conducted by administrative personnel in your department, program and/or research center?

- [ ] 0%
- [ ] Less than 10%
- [ ] 11-20%
- [ ] 21-50%
- [ ] 51-60%
- [ ] 61-80%
- [ ] More than 80%
Federal Demonstration Partnership
Faculty Workload Study

How much additional time could you devote to active research if you had more assistance with administrative tasks linked to federal grant management?

- None
- 0-2 hours per week
- 3-4 hours per week
- 5-6 hours per week
- 7-8 hours per week
- 9-10 hours per week
- More than 10 hours per week

Federal Demonstration Partnership
Faculty Workload Study

If you could reallocate direct costs to administrative support, what percent of your federal grants funding would you like to assign for this purpose?

- None
- Less than 2%
- 2%-4%
- 5%-7%
- 8%-10%
- More than 10%

What is your gender?

- Male
- Female
Federal Demonstration Partnership
Faculty Workload Study

Please select the responses that best apply to your race/ethnicity
(Please Check All that Apply)
- American Indian/Alaskan Native
- African American/Black
- Asian
- Hispanic/Latino
- White/Caucasian
- Race/ethnicity not included above (specify):

<< Previous

In what year were you born?

<< Previous

Please indicate the extent to which you agree or disagree with each of the following statements:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Disagree Strongly</th>
<th>Disagree Somewhat</th>
<th>Agree Somewhat</th>
<th>Agree Strongly</th>
<th>Not Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>In my department/program, research is rewarded more than teaching.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In my department/program, I have the option of buying out of teaching assignments.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>If direct-cost grant dollars were available to support federal grant administration in my department/program, I would be able to spend more time on active research.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>If I had it to do over again, I would still choose an academic research career.</td>
<td></td>
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</tr>
<tr>
<td>My department/program is willing to reassign time to faculty who take on sponsored research.</td>
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</tr>
</tbody>
</table>
Federal Demonstration Partnership
Faculty Workload Study

Please indicate the extent to which you agree or disagree with each of the following statements:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Disagree Strongly</th>
<th>Disagree Somewhat</th>
<th>Agree Somewhat</th>
<th>Agree Strongly</th>
<th>Not Applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>I am generally less willing to submit federal grant proposals than in the past.</td>
<td></td>
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<tr>
<td>Administrative burden associated with federally-funded research grants has increased in recent years.</td>
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<tr>
<td>Sponsored research activity is a primary factor in this department's promotion and tenure policies.</td>
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<tr>
<td>My graduate students pursue academic research careers less often than in the past.</td>
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</tbody>
</table>

Thank you for your time and effort in completing our survey. Please take a moment to provide us with additional comments. If you have none, please click on 'Submit Results' button.

Thank you, this concludes the survey. You may now close your browser.

Thank you for sharing your views!

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