



FDP September 2023 Meeting Agenda

Tuesday 19th, 2023

11:00-12:30 Eastern: Opening Remarks & The Role of AI in Research Administration

Description: AI (Artificial Intelligence) is increasingly being integrated into various aspects of research administration to streamline processes, enhance decision-making, and improve overall efficiency. In addition, there are opportunities for AI to be utilized to assist in various aspects of research proposals and development. This session will introduce the possibilities for creating AI tools that can assist our efforts while also noting the possible risks. The speakers will provide information about efforts underway at their institutions.

Speakers: Dan Harmon, Director, Data and Systems, University of Illinois at Urbana-Champaign
Robert Pilgrim, Associate Director Data Strategy and Insights, Division of Research & Innovation, University of Arkansas, Ashley Bens, Assistant Director of Research Administration Systems and Training Harvard University School of Engineering and Applied Sciences.

12:30-1:00: BREAK

1:00-3:30: Federal Agency Updates

Description: Representatives from the Federal Agency Members will update the membership on activities at their agencies. We will also set aside time for Q&A.

Speakers: TBA

Hashtags: #federalagency, #adminburden, #recentevents, #Q&A

Audience: All would benefit

3:45-5:00: Foreign Influence Working Group; Science & Security Updates

Description: Representatives from NIH, NSF, DOD, and DOE (invited) will provide updates related to NSPM-33 and CHIPS Act initiatives, including the most recent iteration of the Common Forms for Current and Pending/Other Support and Biosketch. FDP updates from listening sessions held since the last meeting will also be covered, as will thoughts on upcoming activities.

Speakers: Rebecca Keiser and Jean Feldman, NSF, Michelle Bulls, NIH, Bindu Nair or Jason Day, DOD
DOE (invited)



FEDERAL DEMONSTRATION PARTNERSHIP

Redefining the Government & University Research Partnership

Moderators: Jim Luther, Yale/FDP and Pamela Webb, Minnesota

Wednesday 20th, 2023

11:00-12:30: Research Security Risk Mitigation Decision Tools and Processes

Description: This session will explore, and provide a forum for discussion on, institutional engagement in the assessment of international agreements and funding opportunities, including outside activities, funding proposals, and non-monetary agreements, and associated processes and tools. The session will also include discussion on broader needs and tools for assessing, managing and mitigating research security risks and include administrative, federal and faculty perspectives.

Speakers: Greg Moffat, Chief Research Security Officer, MIT, Sarah Stalker-LeHoux, Deputy Chief Research Security and Policy, NSF and RSS Co-chair and Faculty Member (TBD).

Audience: Members engaged in the research security programs and/or the review and approval of foreign influence concerns under sponsored proposals and awards.

Track: Research Security and/or Foreign Influence

Hashtags: #researchsecurity #foreigninfluence

12:30-1:00 : BREAK

1:00-2:15: Concurrent Sessions

A) SciENCv Updates

Description: At this session we will go over the common issues people experience with SciENCv and will open the floor for discussion and questions.

Speakers: TBD

Audience: Technical & Administrative Representative

Tracks: Research Systems & Technology

Hashtags: #researchsystems, #Technical&Administrative

B) Subawards Subcommittee Updates

Description: The Subawards Subcommittee will provide general updates and reminders, including any new information on NOT-OD-23-133 and NIH Data Management and Sharing Plans and subawards. The Templates Working Group will update everyone on their current efforts to review and revise various subaward templates and samples and discuss next steps.

Speakers: Kevin Ritchie, Beth Kingsley, and Carrie Chesbro

Audience: Administrative representatives involved in subaward management, monitoring, and risk assessments.



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Track: Research Administration

Hashtags: #Subawards

C) Animal Subjects; Universal Protocol Template Updates

Description: Description: We will be discussing the major updates on the UPT and other Animal Subjects Subcommittee Updates

Speakers: TBD

Audience: Research Admin

Tracks: Animal Subjects

2:15-2:30: BREAK

2:30-3:45: Concurrent Sessions

A) Expanded Clearinghouse updates

Description: The Expanded Clearinghouse Subcommittee will provide updates and host a discussion on the following topics: Proposed system updates for January 2024 The Non-Single Audit Profile Working Group, and plans to launch an initial survey of FDP members in October Subrecipient monitoring policy, auditors, and administrative burden.

Speakers: Amanda Hamaker, Purdue University, Robert Prentiss, Yale University, Jennifer Rodis, University of Wisconsin-Madison, rodis@rsp.wisc.edu Tyra Darville-Layne, Northwestern University, Walker Pheil, The Salk Institute for Biological Studies

Audience: Administrative & technical representatives who handle subawards

Tracks: Subawards & Subrecipient Monitoring

Hashtags: #expandedclearinghouse #subawards #subrecipientmonitoring

B) Conflict of Interest Subcommittee

1. Description: Update on survey
2. Update on COI management plan tool
3. FYI on consulting addendum packet
4. Discussion about start ups, specifically how inclusion of VC funding related to NSF awards has impacted disclosure and review process
5. DOD matrix, and its impact on institutional reviews related to COI

3:45-5:00: Faculty Forum



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Description: At this session we will be discussing common issues faculty face in relation to administrative burden

Audience: Faculty Representatives

5:00-6:00: Faculty Happy Hour

Description: Grab your drink of choice and come join us for an informal meeting with the Faculty Committee. All are welcome!

Thursday 21st, 2023

11:00-12:15: NIH Data Management & Sharing Pilot: Updates and Planning for Phase 2

Description: In this session, we will provide updates on the progress of phase 1 of the NIH Data Management and Sharing (DMS) Pilot, which focuses on testing the effectiveness and usability of two DMS Plan templates. We will also discuss planning for phase 2 of the pilot, which will focus on budgeting and costing issues related to the new NIH DMS Policy.

Speakers: Christi Keene, Melissa Korf, Jim Luther

Audience: Research Administrators

12:15-12:30: Break

12:30-1:45: Concurrent Sessions

A) Finance, Auditing, and Costing Updates

Description: This session will continue audit discussion from May meeting and other finance topics important to the community.

Speakers Christi Keene, University of Chicago; Michelle Bulls, NIH. Audience: Administrative, post award, compliance

B) Faculty Business Meeting

Description: In this session, we will be discussing the next iteration of the Faculty Workload Survey.

1:45-2:00: Break



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2:00-3:15: Committee Report Outs

Description: In this session, all committees who hosted a session this meeting will be giving a brief presentation about the main takeaways of their session and the next steps the committee, subcommittee, or working group will take. We will also get an update from the membership committee and the communication committee will be unveiling the new website.

Speakers: Membership Committee, Communication Committee, Finance/Auditing/Costing Committee, Expanded Clearinghouse, Subawards, Research Systems & Technology Committee, NIH Data Management & Sharing Pilot Working Group, Faculty Committee, Conflict of Interest Subcommittee, and Animal Subjects Subcommittee.

Audience: All Attendees

Tracks: Committee Updates, New Website

Hashtags: #Meeting overview, #nextsteps, #getinvolved, #website

3:30-5:00 Growing Research Access for Nationally Transformative Equity and Diversity (GRANTED)

Description: The NSF GRANTED Team will provide an update on the GRANTED initiative.

1. Introductions and GRANTED overview - 20 minutes
2. Break-out session overview – 5 minutes
3. Break-out session - 20 minutes (making sure groups assign someone to report out)
4. Report out of ideas and discussion - 20 minutes
5. Open discussion and wrap up – 10 minutes

NSF GRANTED website: <https://new.nsf.gov/funding/initiatives/broadening-participation/granted>

Speakers: Kim Littlefield, National Science Foundation; Dina Stroud, National Science Foundation

Audience: All research support and service infrastructure roles

Tracks: Equity & Diversity, Research Administration

Hashtags: NSF GRANTED, research support and service infrastructure, equitable access