Michele Masucci, PhD
Vice President for Research, Temple University
Chair of the Faculty Committee, Co-Chair of the FDP

Robert Nobles, DrPH, MPH, CIP
Vice President for Research Administration, Emory University
Vice Chair of the Faculty Committee
Welcome to Meeting and Session Overview – Michele Masucci and Robert Nobles

Membership Participation – Survey results and Next steps – Jason Carter and Michael Kusiak

FDP Evaluation and Next Steps – Robert Nobles

Open Discussion and updates
FDP Phase VII Strategic Goals

1. Demonstrate positive impact on administrative efficiency and effectiveness

2. Institutionalize evaluation to measure the relevance and impact of FDP

3. Strengthen resources and infrastructure to sustain FDP growth

4. Actively engage community partners – administrators, faculty, and federal representatives

5. Tell a powerful FDP story to internal and external audiences
Thank you for your Participation

Join us for the Faculty Virtual Happy Hour Tomorrow – Wednesday May 26, 2021 from 6 – 7 PM Eastern Time

Contact for Michele Masucci: masucci@temple.edu

Contact for Robert Nobles: robert.e.nobles@emory.edu
FDP Volunteer Engagement & Nominating Working Group Survey

Jason R. Carter, Montana State University (Faculty)
Michael J. Kusiak, University of California System (Admin)
Volunteer Engagement & Nominating Working Group Call to Action

As FDP has grown and regulatory complexity increased, the need for member participation in FDP activities has only grown.

As FDP’s committees and working groups have proliferated, it has become a goal of the organization that members feel welcome to contribute to the collaborative work of our organization.
Why was the Working Group established?

FDP established the Volunteer Engagement and Nominating Working Group to develop recommendations in support of a more inclusive organization that values individual contributions and provides a framework for equitable participation.
Working Group Goals

The Volunteer Engagement and Nominating Working Group will work to enhance broad participation of the FDP membership. It will promote broad participation by:

• Identifying qualified candidates for potential placement on programmatic and operational committees and working groups.
• Developing and maintaining current descriptions for co-chairs and members of committees and working groups in light of the FDP committee charges, determines reasonable estimated time commitments and identifies eligibility requirements.
• Recruiting, screening, and interviewing candidates for placement in leadership and membership and maintain a list of eligible candidates for future opportunities.
• Working with committees and work groups to develop standard practices in how individuals are included in committee and work group activities.
Survey Snapshot

• Survey focused on four key areas (5-10 min):
  • Confirmation of institution, FDP role, # of FDP meetings, etc.
  • Interest in Committees/Subcommittees/Working Groups
  • Experiences
  • Skills

• Three email blitzes in March/April based on FDP database

• 423 responses
  • 297 Admin (70%), 60 Faculty (14%), 37 Technical (9%), 29 Other (7%)

https://thefdp.org/default/includes/display_objects/custom/survey.cfm
Example

2) Please select the box for any of the following FDP Committees, Subcommittees and Working Groups that you are interested in and would be willing to commit time to either currently (indicated by "CURRENT NEED") or in the future. Descriptions are available as you rollover each box below.

Executive Committee: Committees, Subcommittees, and Working Groups

Phase VII Strategic Plan Implementation Working Groups

- Evaluation Working Group (CURRENT NEED)
- Strategic Planning Oversight Working Group (CURRENT NEED)
- Volunteer Engagement & Nominating Working Group

Cross Committee / Broad Topic or Area Based

- Faculty Administrator Collaboration Team (FACT) Working Group (CURRENT NEED)
- Program Subcommittee
Skills – Faculty Reps

Top Five Skills

- Manuscript writing/Peer review
- Editing and proofing documents
- Public speaking
- Presentation preparation
- Mentoring

Lowest Rated Skills:
- Web Development (2%)
- Web content management (2%)
- Web design (2%)
- Training preparation (5%)
- Database Management (5%)
Skills – Admin Reps

Top Five Skills

Customer service
Editing and proofing documents
Policy or procedure development and doc
gPublic speaking
Presentation preparation

Lowest Rated Skills:
- Web Development (1%)
- Web Design (2%)
- Database Development (2%)
- Survey Research (3%)
- Technical Documentation (3%)
Skills – Technical Reps

Top Five Skills

- Customer service
- Project management
- Presentation preparation
- Training delivery
- Business analysis

Lowest Rated Skills:
- Web Development (14%)
- Qualitative Data Analysis (14%)
- Mentoring (19%)
- Database Design (24%)
- Database Development (24%)
Experience – Faculty Reps

Top Five Committee

- Proposal development - narrative...
- Animal research compliance
- Laboratory safety
- Research Misconduct
- Human research compliance

Lowest Rated Experience:
- System development (2%)
- Financial reporting (2%)
- Procurement (2%)
- Cash management (2%)
- Financial compliance (2%)

Percentage
Experience – Admin Reps

Top Five Committee

- Proposal development...
- Electronic research administration
- Proposal budget development
- Proposal compliance review
- Subaward development and...

Lowest Rated Experience:
- Laboratory safety (5%)
- Procurement (5%)
- Biosafety/Laboratory Safety (6%)
- Service or recharge centers (6%)
- Data governance (7%)
Experience – Technical Reps

Top Five Committee

Electronic research administration
Proposal electronic submission
System implementation
System development
Proposal development ...

Lowest Rated Experience:
- Service or recharge centers (3%)
- Letter of credit (LOC) draw-down (3%)
- Subrecipient monitoring - Project level (3%)
- Procurement (3%)
- Cash Management (5%)
Committee Interest – Faculty Reps

**Lowest Rated Committee Interest:**
- Mentoring Working Group (2%)
- Electronic Research Administration (eRA) Committee (2%)
- Policies, Procedures & Guidance Working Group (2%)
- Program Subcommittee (2%)
- Uniform Protocol Form (UPF) Working Group (2%)
Committee Interest – Admin Reps

Top Five Committee

- Research Administration Committee
- Research Compliance Committee
- Finance, Audit & Costing Committee
- Conflict of Interest Subcommittee
- Faculty Administrator...

Lowest Rated Committee Interest:
- Membership Database Working Group (0.3%)
- Uniform Protocol Form (UPF) Working Group (1%)
- Communications Committee (1%)
- FDP Demonstrations & Activities Support Working Group (1%)
- FDP Internal Data Systems Working Group (1%)

Percentage
Committee Interest – Technical Reps

Top Five Committee

1. Electronic Research Administration...: 50%
2. Research Administration Committee: 20%
3. Open Government: Research...: 20%
4. Evaluation Working Group: 10%
5. Data Stewardship Subcommittee: 10%

Lowest Rated Committee Interest:
- Program Subcommittee (3%)
- Research Compliance Committee (3%)
- Session Summaries Working Group (3%)
- FDP Demonstrations & Activities Support Working Group (3%)
- FDP Internal Data Systems Working Group (3%)
Timeline and Next Steps

**June:** Finalize and send brief survey to faculty and admin co-chairs
- Emphasis on understanding how each committee currently appoints, rotates, solicits, determines size, etc.

**July:** Analyze co-chair input, follow up clarifications, pen-to-paper on report and possible recommendations, collect more feedback (i.e., EC, co-chairs, etc.)

**August:** Incorporate feedback and finalize formal report/recommendations for EC consideration.

**September:** Share update with the broader FDP community, including aspects of report/recommendation per EC input and approval

Work in ad hoc manner with all co-chairs and EC to fill urgent needs.
Federal Demonstration Partnership

Faculty Forum and Business Meeting
Evaluation Discussion

Discussion Led By:
Robert Nobles, DrPH, MPH, CIP
Vice President for Research Administration, Emory University
Vice Chair of the Faculty Committee
The FDP enables researchers to engage in innovative research in an environment that supports accountability, effective stewardship, and business efficiencies.

The FDP streamlines the entire life cycle of research administration from proposal submission to award close-out.

The FDP empowers federal and university administrators to demonstrate and implement regulatory changes and process improvements that support accountability, effective stewardship, and business efficiencies.

The FDP achieves measurable results in its demonstrations and projects for the benefit of all in the research enterprise.

Vision - “Researchers doing research, not administration”
• Goal 1: Demonstrate positive impact on administrative efficiency and effectiveness
• Goal 2: Institutionalize evaluation to determine the relevance and impact of FDP
• Goal 3: Strengthen resources and infrastructure to sustain FDP growth
• Goal 4: Actively engage community partners—administrator, faculty, and federal representative
• Goal 5: Tell a powerful FDP story to internal and external audiences
Federal Demonstration Partnership Evaluation Framework

Type of Evaluation
- Process
- Outcome
- Impact

Centers for Disease Control and Prevention. Framework for program evaluation in public health. MMWR 1999;48 (No. RR-11)
Key Initial Questions of the Working Group

- What will be evaluated?
- What aspects of the program will be considered when judging program performance?
- What standards (i.e., type or level of performance) must be reached for the program to be considered successful?
- What evidence will be used to indicate how the program has performed?
- What conclusions regarding program performance are justified by comparing the available evidence to the selected standards?
- How will the lessons learned from the evaluation be used to improve FDP’s impact?
Secondary Questions and Next Steps

- Internal vs. External Evaluation (or Hybrid)?
- Set up an Evaluation Working Group
  - Frame and answer the initial questions (e.g. Scope)
  - Gather initial information regarding committee goals and existing measurement
  - Determine resource needs for external evaluation (if determined to be necessary)
  - Develop an evaluation plan/proposal for consideration
- Target Proposal/Plan deadline: September 2021
Next FDP Session

eRA – SciENcv

Wednesday, May 26
11:00am ET/ 8:00am PT

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