The Faculty-Administrator Collaboration Team: FDP Meeting
May 26, 2023

Hosted by: Faculty-Administrator Collaboration Team (FACT)
Co-Chairs: Steve Post, University of Arkansas for Medical Sciences
Suzanne Alstadt, University of Arkansas for Medical Sciences
FACT: Agenda

- FACT Mission and Participants
- Background of FACT Activities
  - Past
  - Present
  - Future
- Open Discussion
**Mission**: FACT brings together paired institutional representatives for focused dialogue and joint efforts to enhance faculty-administrator collaborations that support successful research operations and reduce administrative burden.
## FACT: Participating Institutions 2018-2023

<table>
<thead>
<tr>
<th>FDP Member Organization</th>
<th>Faculty Rep</th>
<th>Admin Rep</th>
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<tr>
<td>Charles R. Drew University of Medicine and Science</td>
<td>Eva McGhee</td>
<td>Perrilla Johnson-Woodard</td>
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<td>College of Charleston</td>
<td>Kelly Shaver</td>
<td>Susan Anderson</td>
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<td>MD Anderson</td>
<td>Sharon Dent</td>
<td>Wesley Harrott</td>
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<td>Northeastern University</td>
<td>David Budil</td>
<td>Joan Cyr</td>
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<td>Michigan Tech University</td>
<td>TBA</td>
<td>Dave Reed</td>
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<td>Univ of Alabama, Huntsville</td>
<td>Carmen Scholz</td>
<td>Gloria Greene</td>
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<td>Univ of Arkansas for Medical Sciences</td>
<td><strong>Steven Post (co-chair)</strong></td>
<td><strong>Suzanne Alstadt (co-chair)</strong></td>
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<td>Univ of North Carolina, Chapel Hill</td>
<td>Kim Brownley</td>
<td>David Paul</td>
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<td>Univ of Texas at Austin</td>
<td>Rob Crosnoe</td>
<td>Elena Mota</td>
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<td>Univ of Washington</td>
<td>Mark Haselkorn</td>
<td>Lynette Arias/Rick Fenger</td>
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I. Institutional contribution to the administrative burden associated with research

- Institutional administrative processes can generate burden in addition to federal requirements
- Many business process complexities stem from inability to align faculty and research administrators’ roles and goals
- These burdensome processes differ from institution to institution
II. Institutional variables impacting burden

- Mutual Trust: Lack of trust = increased overall burden
  - Transparency and Effective Communication
  - Familiarity
  - Competency, Fairness, Accountability
  - Involvement / Engagement
  - Value and Support

- System variables and resources: defined by stress-points
  - Flexibility/ Adaptability
  - Communication / Relationships
  - Infrastructure / Resources
III. Identifying Solutions: Improving faculty-research admin interaction

- Increase understanding and appreciation
- Increase interactions and “reaching out”
- Improve processes and timeliness
FACT: Moving forward

- Applied to be a subcommittee of the FDP
- Developing a white paper based on lessons learned
  - Faculty and research administrators support similar action items implying achievable consensus moving forward.
  - Faculty and research administrators together can be a powerful force for institutional change.
  - The institutional processes that need to change are not limited to faculty and research administrators.
  - Triangulated relationships between faculty, research administrators, and institutional leadership are necessary for creating policy change.

- Possible demonstrations
Conference proposal to NSF GRANTED program

• Title: Growing Research Access for Equity and Diversity Through Enhanced Faculty-Administrator Collaboration
• Submitters: multiple members of FACT
• Institution: College of Charleston (ERI)
• Objectives:
  • Build on FACT’s experience in fostering faculty-administrator connections
  • Involve ERIs and MSIs more thoroughly in the national research enterprise
  • Learn from participants their infrastructure challenges
  • Develop a project to propose as an FDP Demonstration
How do we continue to focus on reducing the administrative burden in research by improving faculty-research administrator interactions?

1. Suggestion from the Research Compliance Committee: Melissa Korf
2. Define and obtain institutional metrics.
3. Add questions to the next workload survey.
4. Design a demonstration to evaluate best practices.
FACT: Invitation to Participate

• Have you submitted a conference proposal? Collaborate with FACT to align synergies...

• You are invited to:
  • Apply to participate in the conference if awarded
  • Join FACT in pairs (faculty/administrator)
FACT: Invitation to Participate

• Institution must join as a pair – one faculty and one administrator (Data guru is a bonus)
• Institution must be willing to share information – quantitative and/or qualitative
• The faculty and administrator members must both actively participate in FACT- through monthly working group phone calls, attendance at FDP meetings, and/or participation in FACT initiatives.
• Members must be willing to reach out to faculty/admin within their organization to gather information for FACT initiatives.
THANK YOU!

For more information about FACT, see our webpage:
http://thefdp.org/default/committees/faculty-committee/faculty-administrator-collaboration-team-fact/

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