FEDERAL DEMONSTRATION PARTNERSHIP

# Subaward Subcommittee Templates and Samples Proposed Changes Information

*December 2023*

| | CHANGE | TYPE OF CHANGE | DESCRIPTION OF CHANGE & RATIONALE | TEMPLATES | | | | | SAMPLES | | | SECTION |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | Cost Reimbursement Template | Fixed Amount Subaward Template | Bilateral Subaward Amendment Template (Free Text) | Bilateral Subaward Amendment (Preset Options) | Unilateral Subaward Amendment Template | Foreign Cost Reimbursement Subaward Sample | Foreign Fixed Amount Subaward Sample | Fixed Rate Clinical Research Subaward Sample (NIH) | |
| 1 | Mexico City Policy Change | Regulation Change | The Mexico City policy is no longer in effect and was removed from the template. | | | | | | | X | | Attachment 1; Protecting Life in Global Health Assistance Section |
| 2 | Add Text Box | Ease of Use Change | This revision adds a text box next to the drop-down selection to add a dollar amount when "not to exceed" is selected in the drop-down. | | | | | | | | X | Face Page |
| 3 | Add 45-day Option | Compliance Change | This revision adds an option for a 45-day final invoice due date. This shorter time frame is intended for use on third tier (or lower) subawards only to help higher tier sub/PTE meet a 60-day invoice requirement. Please limit other usage of this option. 60-days remains the standard for second-tier recipients. | X | X | | | | X | X | | Face Page, Item 3 |
| 4 | 2 CFR 200.214 Citation Revision | Text Edit | This revision corrects the numerical UG citation for debarment from 200.213 to 200.214. | X | X | | | | | | X | Attachment 1; Debarment Section |
| 5 | Incorporate 2 CFR200.332(a)(5) | Citation Update | This revision incorporates an additional reference to access to records that was previously not included in the applicable UG reference list for this section. | X | X | | | | X | X | X | Attachment 1; Audit and Access to Records Section |
| 6 | Research Terms and Conditions Language Clarification | Clarification to Language | This revision adds "applicable" to the reference to the Research Terms and Conditions statement. This was frequently interpreted as a specific reference to the NSF Research Terms and Conditions site, rather than the applicable research terms and conditions site for the funding agency. Field will continue to pre-populate links based upon the selected agency. | X | X | | | | X | X | X | Attachment 2; General Terms and Conditions, Item 4 |
| 7 | Restructure Amendment Header | Ease of Use Change | This revision relates to the "Awarding Agency" field. It moves "select agency" to the top of the list so it is in the same order upon opening as the "new" subaward agreement templates.<br><br>This revision also re-structures the top of page 1 on each of the amendment templates to resemble the layout of the "new" subaward templates more closely for ease of use. | | | X | X | X | | | | Face Page |
| 8 | Update Invention Reporting Language | Compliance Change | This revision addresses the invention portal differences between agencies. While many agencies use iEdison, not all agencies do. Conditional formatting has been added for this section based upon the agency chosen. Specifically, it changes the portal for NASA to e-NTR, and Other to "designated agency portal". | X | X | | | | X | | | Attachment 4; Other Reports Section, Item 1 |
| 9 | Update Broken Links for Defense Agency Terms and Conditions | Link Update | This revision updates the link for the DOD agencies in the General Terms and Conditions section from the previous ONR link to their new T&C website. This is populated by conditional formatting based upon the agency selected on the face page. | X | X | | | | X | X | | Attachment 2; General Terms and Conditions section; Item 3 |