FDP September 2023 Meeting Agenda

**Tuesday 19th, 2023**

**11:00-12:30: Opening Remarks & The role of AI in Research Administration**

Description: In our plenary session, we will discuss how AI has affected research administration and how institutions can leverage this technology to decrease administrative burden. We will also explore how fast AI is developing and how we can protect our data while utilizing AI technology.

Speakers: TBA

Hashtags: #AI, #Researchburden, #datasecurity

Audience: All would benefit

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**12:30-1:00: BREAK**

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**1:00-3:30: Federal Agency Updates**

Description: Representatives from the Federal Agency Members will update the membership on activities at their agencies. We will also set aside time for Q&A.

Speakers: TBA

Hashtags: #federalagency, #adminburden, #recentevents, #Q&A

Audience: All would benefit

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**3:45-5:00: Foreign Influence Working Group; Science & Security Updates**

Description: Representatives from NIH, NSF, DOD, and DOE (invited) will provide updates related to NSPM-33 and CHIPS Act initiatives, including the most recent iteration of the Common Forms for Current and Pending/Other Support and Biosketch. FDP updates from listening sessions held since the last meeting will also be covered, as will thoughts on upcoming activities.

Speakers: Rebecca Keiser and Jean Feldman, NSF, Michelle Bulls, NIH, Bindu Nair or Jason Day, DOD DOE (invited)
Wednesday 20th, 2023

11:00-12:30: Research Security Risk Mitigation Decision Tools and Processes

Description: This session will explore, and provide a forum for discussion on, institutional engagement in the assessment of international agreements and funding opportunities, including outside activities, funding proposals, and non-monetary agreements, and associated processes and tools. The session will also include discussion on broader needs and tools for assessing, managing and mitigating research security risks and include administrative, federal and faculty perspectives.

Speakers: Greg Moffat, Chief Research Security Officer, MIT, Sarah Stalker-LeHoux, Deputy Chief Research Security and Policy, NSF and RSS Co-chair and Faculty Member (TBD).

Audience: Members engaged in the research security programs and/or the review and approval of foreign influence concerns under sponsored proposals and awards.

Track: Research Security and/or Foreign Influence

Hashtags: #researchsecurity #foreigninfluence

12:00-12:30: BREAK

1:00-2:15: Concurrent Sessions

A) SciENcv Updates
   Description: At this session we will go over the common issues people experience with SciENcv and will open the floor for discussion and questions.
   Speakers: TBD
   Audience: Technical & Administrative Representative
   Tracks: Research Systems & Technology
   Hashtags: #researchsystems, #Technical&Administrative

B) Subawards Subcommittee Updates
   Description: The Subawards Subcommittee will provide general updates and reminders, including any new information on NOT-OD-23-133 and NIH Data Management and Sharing Plans and subawards. The Templates Working Group will update everyone on their current efforts to review and revise various subaward templates and samples and discuss next steps.
   Speakers: Kevin Ritchie, Beth Kingsley, and Carrie Chesbro
   Audience: Administrative representatives involved in subaward management, monitoring, and risk assessments.
   Track: Research Administration
   Hashtags: #Subawards
C) Animal Subjects
   Description: TBD
   Speakers: TBD
   Audience: TBD
   Tracks: TBD
   Hashtags: TBD

2:15-2:30: BREAK

2:30-3:45: Concurrent Sessions
   A) Expanded Clearinghouse updates
      Description: The Expanded Clearinghouse Subcommittee will provide updates and host a
discussion on the following topics: Proposed system updates for January 2024 The Non-Single
Audit Profile Working Group, and plans to launch an initial survey of FDP members in October
Subrecipient monitoring policy, auditors, and administrative burden.

      Speakers: Amanda Hamaker, Purdue University, Robert Prentiss, Yale University, Jennifer Rodis,
University of Wisconsin-Madison, rodis@rsp.wisc.edu Tyra Darville-Layne, Northwestern
University, Walker Pheil, The Salk Institute for Biological Studies

      Audience: Administrative & technical representatives who handle subawards

      Tracks: Subawards & Subrecipient Monitoring

      Hashtags: #expandedclearinghouse #subawards #subrecipientmonitoring

   B) Conflict of Interest Subcommittee
      Description:
      Speakers:
      Audience:
      Tracks:
      Hashtags:

3:45-5:00: Faculty Forum
   Description: At this session we will be discussing common issues faculty face in relation to administrative
burden

   Speakers: TBD

   Audience: Faculty Representatives

   Tracks: TBD

   Hashtags: TBD
**5:00-6:00: Faculty Happy Hour**

Description: Grab your drink of choice and come join us for an informal meeting with the Faculty Committee. All are welcome!

**Thursday 21st, 2023**

**11:00-12:15: NIH Data Management & Sharing Pilot: Updates and Planning for Phase 2**

Description: In this session, we will provide updates on the progress of phase 1 of the NIH Data Management and Sharing (DMS) Pilot, which focuses on testing the effectiveness and usability of two DMS Plan templates. We will also discuss planning for phase 2 of the pilot, which will focus on budgeting and costing issues related to the new NIH DMS Policy.

Speakers: Christi Keene, Melissa Korf, Jim Luther

Audience: Research Administrators

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12:15-12:30: Break

**12:30-1:45: Concurrent Sessions**

A) Finance, Auditing, and Costing Updates

B) Faculty Business Meeting

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1:45-2:00: Break

**2:00-3:15: Committee Report Outs**

Description: In this session, all committees who hosted a session this meeting will be giving a brief presentation about the main takeaways of their session and the next steps the committee, subcommittee, or working group will take. We will also get an update from the membership committee and the communication committee will be unveiling the new website.

Speakers: Membership Committee, Communication Committee, Finance/Auditing/Costing Committee, Expanded Clearinghouse, Subawards, Research Systems & Technology Committee, NIH Data Management & Sharing Pilot Working Group, Faculty Committee, Conflict of Interest Subcommittee, and Animal Subjects Subcommittee.
3:30-5:00 Growing Research Access for Nationally Transformative Equity and Diversity (GRANTED)

Description: The NSF GRANTED Team will provide an update on the GRANTED initiative.

1. Introductions and GRANTED overview - 20 minutes
2. Break-out session overview – 5 minutes
3. Break-out session - 20 minutes (making sure groups assign someone to report out)
4. Report out of ideas and discussion - 20 minutes
5. Open discussion and wrap up – 10 minutes

NSF GRANTED website: [https://new.nsf.gov/funding/initiatives/broadening-participation/granted](https://new.nsf.gov/funding/initiatives/broadening-participation/granted)

Speakers: Kim Littlefield, National Science Foundation; Dina Stroud, National Science Foundation

Audience: All research support and service infrastructure roles

Tracks: Equity & Diversity, Research Administration

Hashtags: NSF GRANTED, research support and service infrastructure, equitable access