



# FEDERAL DEMONSTRATION PARTNERSHIP

Redefining the Government & University Research Partnership

## FDP Expanded Clearinghouse

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FDP Meeting – May 2019



# Cohort 5 | Non-FDP members

- **COHORT 5 (Non-FDP Members) invitation sent 5/14!**
  - 34 organizations invited to meet target of:
    - Domestic, single audit entities that have previously expressed interest (14 organizations)
    - Institutions included among the top 100 institutions with highest R&D expenditures (per NSF HERD survey) (14 organizations)
- **COHORT 5 Readiness activities aplenty!**
  - Revamped instructions, organizational worksheet, webpages, timelines, and resource documents
  - Updated functionality
  - Removed agreed-upon fields
  - Fee set by Executive Committee for non-members of \$750

Cohort 6  
waiting  
list  
started!



# Cohort 5 – Invited Organizations

Albert Einstein College of Medicine, Inc.	Scripps Research Institute
Baylor College of Medicine	SouthCentral Foundation
Buck Institute	St. Ambrose University
Carnegie Mellon University	Sutter Health CPMC Research Institute
Cincinnati Children's	The Miriam Hospital
Cold Spring Harbor Laboratory	The New School
Drake University	Universities Space Research Association
E.P. Bradley Hospital	University of Colorado Denver and Anschutz Medical Campus
Fred Hutchinson Cancer Research Center	University of Maryland Baltimore County
Kaiser Foundation Research Institute	University of Rhode Island
Lehigh University	University of Texas at El Paso
Louisiana State University, Baton Rouge	University of Texas M. D. Anderson Cancer Center
Oregon State University	University of Texas Southwestern Medical Center
Princeton University	University of Utah
Rhode Island Hospital	Virginia Polytechnic Institute and State University
Rutgers, State U. New Jersey, New Brunswick	Wake Forest School of Medicine
Salk Institute for Biological Studies	Washington State University



# Updated documents

- The Business Use Agreement has been updated and renamed to "[Profile Participation Agreement](#)" for all future participants. You will see changes in the Expanded Clearinghouse referencing the new "Profile Participation Agreement". Please note that the terms do not impact current users under their existing "Business Use Agreement".
- The "[API Use Agreement](#)" has been updated to include vendor name if an organization works with a vendor system, as well as a signature from the vendor to indicate they will only use the API token related to the specific client.
- [Instructions](#)
- [Data Dictionary](#)
- Updated web pages, (Home, Help, Resources)
  - Added additional helpful text
  - Adjusted to reflect non-FDP members joining



# Updated “functionality”

- Updated the “Request API Token” form
  - Added field requesting vendor name (if you use a vendor system)
  - Added functionality to upload a copy of API Use Agreement signed by the vendor.
  - Must be logged in to use (user will be prompted)
- Added a “Helpdesk” on-line form
  - Obtain better, more complete information from the requestor
  - Helps us track what questions are being asked
  - Must be logged in to use (user will be prompted)
  - Requests for assistance can still go to [fdpechelp@gmail.com](mailto:fdpechelp@gmail.com) but form is preferred



# Profile fields removed

- Fields hidden/removed on Profile (based on survey)
  - **Registration Tab:**
    - DDTC Registration code
  - **Certification Tab:**
    - Lobby Explanation if the selection is “No”
  - **Assurance Tab (rest assured other related fields on this tab remain in place):**
    - PHS/OLAW Assurance Approval Date
    - AAALAC Assurance Issuance Date
    - AAHRPP Approval Date
    - USDA Type of Institution
    - NRC Radioactive Materials



# Cohort 5 Tentative Timeline

Target Date	Event
5/14/19	<ul style="list-style-type: none"><li>• Invitation email sent</li></ul>
6/4/19	<ul style="list-style-type: none"><li>• Acceptance responses due</li></ul>
6/10/19	<ul style="list-style-type: none"><li>• Cohort 5 kick off email to be sent</li></ul>
7/1/19	<ul style="list-style-type: none"><li>• All new participating organizations' profiles published</li><li>• Fee to be collected prior to publishing profile</li><li>• Final list of new participants will be distributed to ALL members</li></ul>



# Please Update Your Profile

- Key items to check often and update
  - F&A and Fringe Benefit Rate Agreements
  - Contacts
  - SAM and other certification expiration dates
  - Assurances expiration dates
  - Annual Single Audit information & actual Audit Report
- It's Single Audit season, some audits need updating!





# 2018 Single Audit Updates Needed

- 18 orgs are missing FY 2018 audits
  - Some institutions have acknowledged our reminders; others haven't.
- 13 orgs have 2018 audits that are included in pending updates.
  - Updates have been created, but are waiting for certification
  - Certification is required prior to arrival for final FDP review

Wondering if you are on this list? Come up front at the end of the session –we have a list?



# 2019 CY plans for rest of year

- Publish first cohort of non-FDP member org profiles
- If all goes well, consider adding a 2<sup>nd</sup> cohort
- Developing a business plan for the Clearinghouse
  - Potentially obtaining more resources
- Continue sponsor awareness campaign
- Merge in some other data sources at FDP
  - FDP member institution Profile



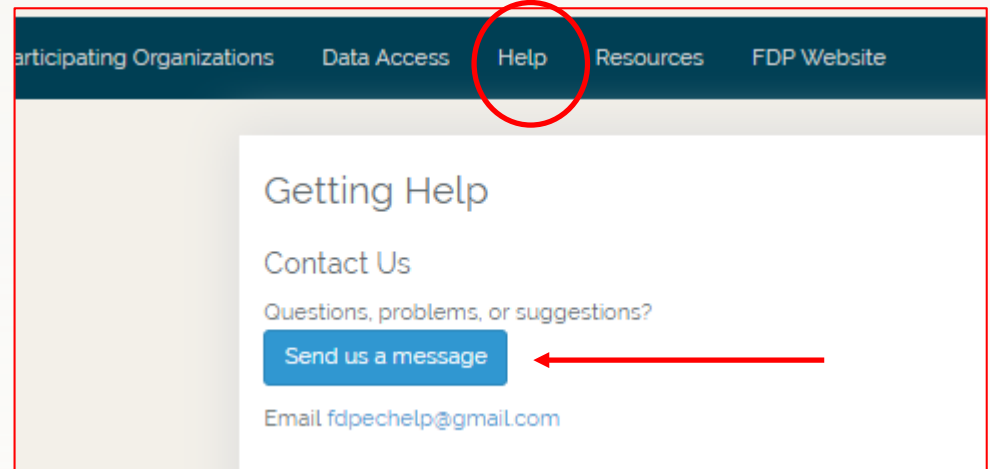
# Steering Committee

Area/Role/Functions	Lead Partners
Overall Direction & Oversight	Lynette Arias/Pamela Webb (co-chairs)
Federal Agency Liaison(s)/Champions	TBD in 2019
Project Management	Courtney Swaney/Denise Moody
Help Desk	Courtney Swaney
Web Based System	Chris Renner/Michael Johnson
Education, Outreach & Evaluation	Julie Thatcher/Neal Hunt
Profile Review & Approval (new)	Lynette Arias/Pamela Webb
Profile Review & Approval (updates) & Data Analysis	Robert Prentiss/Webb Brightwell
Financial Questionnaire	Sara Clough/Lesley Schmidt Sindberg
Long Term Planning	Jennifer Rodis/Amanda Hamaker



# Key Links & Helpdesk

- Expanded Clearinghouse Webpage
  - <http://thefdp.org/default/committees/research-administration/expanded-clearinghouse-subcommittee/>
- FDP Clearinghouse web-based system
  - <http://fdpclearinghouse.org/>
- General Helpdesk
  - [fdpechelp@gmail.com](mailto:fdpechelp@gmail.com)
- API Helpdesk
  - [fdpapihelp@gmail.com](mailto:fdpapihelp@gmail.com)





# Co-Chair Contact Info

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