



**FEDERAL DEMONSTRATION PARTNERSHIP**  
Redefining the Government & University Research Partnership

# Membership Operational Committee

Co-chairs

Jeanne Hermann-Petrin, University of Tennessee Health Science Center

Maria Koszalka – National Science Foundation

Larry Sutter – Michigan Technological University

FDP Meeting – January 2022



# Membership Committee

- Membership database modernization project
- Working group
- Working with Infrastructure and Communications Committees to develop joint specifications
- We will begin to use FDP Profiles to
  - Recruit new FDP committee members using skills and experience sections
  - Send email outside of existing listservs
- Profiles exist and can be edited for *Friends of the FDP* but friends can't join FDP committees
- We need your assistance to make sure data is accurate



# We need your help!

- Help by logging in and updating your profile
  - Name
  - Position title
  - Institution
  - Email address
  - Experience
  - Skills
- Email suggestions for profile fields to [membership@thefdp.org](mailto:membership@thefdp.org)
- Instructions can be found at:  
<http://thefdp.org/default/assets/File/Documents/FDP%20Profile%20Maintenance%20-%20personal%20and%20institutional.docx>
- Contact Sara Pietrzak ([spietrzak@nas.edu](mailto:spietrzak@nas.edu) ) for assistance



# Updating FDP Profile

1. Log into your FDP Profile from the FDP home page [www.thefdp.org](http://www.thefdp.org) by choosing the **Login** button on the home page menu using the email address and password associated with your FDP profile

The screenshot shows the top navigation bar of the FDP website. The navigation menu includes: Home, About, Directory, Meetings, Subaward Forms, Mailing Lists, and Login. The 'Login' button is circled in red. Below the navigation bar is a search bar with a 'Search' button and a magnifying glass icon. The main content area features the FDP logo and the text 'FEDERAL DEMONSTRATION PARTNERSHIP Redefining the Government & University Research Partnership'. Below this is a paragraph of text describing the FDP's mission and a section titled 'Announcements' with a sub-heading 'January Meeting'.



# Updating FDP Profile

Don't know your email address?

Email address - Use the **Directory – Search People** function on the home page to get the email address used in your profile

The Federal Demonstration Partnership | Home | About | **Directory** | Meetings | Subaward Forms | Mailing Lists | **Log In**

Search People  
Search

**FEDERAL DEMONSTRATION PARTNERSHIP**  
Redefining the Government & University Research Partnership

The Federal Demonstration Partnership is a cooperative initiative among 10 federal agencies and 217 institutional recipients of federal funds for Phase VII. Our Co-Chairs are Alexandra Albarran from Johns Hopkins University and Dr. Michele Messeri from Temple University. The FDP is a program convened by the Government-University-Industry Research Roundtable of the National Academies. Its purpose is to reduce the administrative burdens associated with research grants and contracts. The interaction between FDP's 450 or so university and federal representatives takes place in FDP's 3 annual meetings and, more extensively, in the many collaborative working groups and task forces that meet often by conference calls in order to develop specific work products.

The FDP is a unique forum for individuals from universities and nonprofits to work collaboratively with federal agency officials to improve the national research enterprise.

## Display Profile



**FEDERAL DEMONSTRATION PARTNERSHIP**  
Redefining the Government & University Research Partnership

David C Wright  
Executive Director

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Experience:

Skills:



# Updating FDP Profile

Don't know your password?

Select the **Forgot Password** from the **Login** page once you have your FDP email address

The Federal Demonstration Partnership   Home   About ▾   Directory

Home / Login

## Login

FDP User ID (or Email Address):

Password:

[Forgot Password](#)

[Create New Account](#)

Home / Login / Forgot Password

## Forgot Password

Enter your User ID or Email Address in the field below and click "Reset Password".



# Updating FDP Profile

Once you are logged in select Edit Profile

The Federal Demonstration Partnership    Home    About ▾    Directory ▾    M

Home / Login / Menu

## Menu

Welcome, [Bernie Marmann-Petrin](#), please select from the options below.

- [Edit Profile](#)
- [Search Directory](#)
- [Search Institutional Profiles](#)
- [Member Only Resources](#)
- [View Reporting Data](#)

Manage Committee Membership

- [Membership Committee](#)
- [View/Edit All Committees](#)



# Updating FDP Profile

Complete needed edits by updating text fields and drop-down values

Email address should be your personal institutional email address – not departmental or gmail type addresses

Update your Experience and Skills selections – toggle between selected (yellow) and unselected (gray)

Choose *Update Profile*

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Dr.  First Name:  Mi:  Last Name:

Nickname:

Academic Degree:

Certifications:

Organization:

Campus:  (for multi-campus organizations)

Title:

Department:

Address:

City:  State:  Zip:

Phone: (901)  ext:  Fax:

Email:

Active:

Experience:

<input type="checkbox"/> Animal research compliance	<input checked="" type="checkbox"/> Biosafety/Laboratory safety	<input type="checkbox"/> Cash management	<input type="checkbox"/> Clinical Trial agreement development and negotiations
<input type="checkbox"/> Communications and marketing	<input type="checkbox"/> Conflict of interest / Financial disclosures	<input type="checkbox"/> Data governance	<input type="checkbox"/> Data Use Agreements

Skills:

<input checked="" type="checkbox"/> Business analysis	<input type="checkbox"/> Business process and guidance documentation	<input type="checkbox"/> Creative writing	<input type="checkbox"/> Customer service
<input type="checkbox"/> Data analytics	<input type="checkbox"/> Database design	<input type="checkbox"/> Database	<input type="checkbox"/> Editing and proofing







**FEDERAL DEMONSTRATION PARTNERSHIP**  
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# FDP Communications Committee Update

January 13, 2022

Presenters:

Stephanie Scott, Columbia University  
FDP Communications Committee Chair



# Communications Committee Responsibilities

- Develops an overall communication and outreach plan for FDP.
- Set style guidelines for all FDP committees, and publications.
- Provide oversight and direction of the FDP web site.
- Edit and approve publications that will have broad viewership.
- Review materials upon the request of the other FDP Committees.
- Compile and disseminate high-level meeting summaries.
- Develop outreach materials, including brochures, PowerPoint templates, etc.



# Committee Structure

- Four main working groups, with leads:
  - Session Summaries – Jeff Petsis, Annie Publow, Julie Renkas
  - Marketing – Barb Gardner & Sarah White
  - Policies & Guidance – Csilla Csaplar & Tolise Dailey
  - Website – Rasha Abed & Jamie Sprague
- Liaisons:
  - Faculty – George Uetz
  - Infrastructure: Project Management Resources & Tools – Mora Harris
    - Develop project management resources for FDP committees to utilize
  - Internal Systems – Aubrey Schoenleben
- Communications Strategic Planning
  - Stephanie Scott & Jennifer Taylor
- NCURA Magazine column – FDP Update

# Session Summaries WG



**FEDERAL  
DEMONSTRATION  
PARTNERSHIP**

**FDP Virtual Spring Meeting  
September 20-23, 2021**

*The National Academies of*

**SCIENCES • ENGINEERING • MEDICINE**

## **Quick meeting summary**

The FDP conducted its Fall 2021 conference virtually from Monday, September 20, 2021, through Thursday, September 23, 2021. The following document provides a quick review of the sessions and topics, along with links to slides and video of the presentations.

**Monday,  
September 20,  
2021,  
11:00am-  
12:30pm EDT**     **Plenary – NIH-Wide Strategic Plan for Fiscal years 2021-2025 –**  
Representatives from the NIH Division of Program Coordination, Planning, and Strategic Initiatives presented on how the strategic plan is developed pursuant to mission and goals, framework, and measuring progress. The 21st Century Cures Act maps out Congress's expectations for the plan, including a requirement that

[Video](#)  
[Slides](#)



# Interactive Brochure

- <https://thefdp.org/default/about/fdp-operations-information/>

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## PHASE VII

Redefining the Government University  
Research Partnership





# FDP Phase VII Strategic Plan

## Summary of Near-term Phase 7 Actions

*Note – these high priority deliverables are to start at the beginning of Phase 7 and be completed in the first couple years.*

### **Goal 1: Demonstrate positive impact on administrative efficiency and effectiveness**

- Set up new working group or committee to standardize templates and guidance related to demonstrations and pilots with an emphasis on data collection.

### **Goal 2: Institutionalize evaluation to determine the relevance and impact of FDP**

- Set up new working group or committee to develop and oversee creation of metrics and evaluation.

### **Goal 3: Strengthen resources and infrastructure to sustain FDP growth**

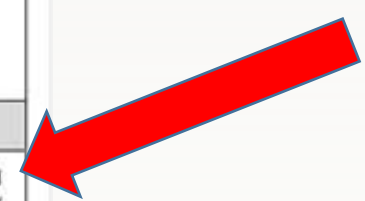
- Strengthen infrastructure to sustain and grow FDP.

### **Goal 4: Actively engage community partners—administrator, faculty, and federal representatives**

- Continue to enhance federal engagement.
- Develop and implement strategies for better integrating faculty into ongoing FDP activities.
- Monitor participation closely and provide more personal outreach to members who have lapsed in representation – whether it's the entire institution or a certain representative. Encourage members to send backup institutional counterparts to represent their institution.

### **Goal 5: Tell a powerful FDP story to internal and external audiences**

- Develop a comprehensive communications and marketing plan for FDP. Prepare and update annually a compelling FDP story in brochure or online format. Summarize key accomplishments, upcoming activities, and the benefits of joining and participating with FDP. Share the story broadly with federal partners, FDP institutions and non-FDP institutions. (Explore options for getting expert professional support.)





# Communications Strategic Plan

- Hired Vanguard Communications, a marketing & PR firm, to develop FDP's communications strategic plan: <https://www.vancomm.com/>
- Task 1: Strategic Communications Plan
- Currently doing stakeholder interviews
- Task 2: Modernize and Update the FDP website



More to come!!!!

Welcome your suggestions.

New volunteer opportunities will become available once plan is complete.

Email [communications@thefdp.org](mailto:communications@thefdp.org) if you have questions or suggestions.





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# Research Systems & Technology Committee (RSTC)

David Saunders, Co-Chair, National Science Foundation

Lori Schultz, Co-Chair, University of Arizona



# What happened to eRA?



FastLane

## Quick Links

- Help For Proposal Preparation
- Frequently Asked Questions About FastLane Proposal Preparation
- Proposal & Award Policies & Procedures Guide
- Deadlines and Target Dates
- Current View to PDF

## Principal Investigator(PI)/Co-Principal Investigator(Co-PI) Management

### What Do You Want To Work On?

- Proposal Functions
- Award And Reporting Functions
- Change PI Demographic Information
- Research.gov Functions

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2415 Eisenhower Avenue  
Alexandria, Virginia 22304, USA  
Tel: 703-605-1000  
FAX: 703-605-1001  
TDD: 703-605-1002

Last Modified:  
Nov 2007 (234)



## So much has changed....

- Research administrators don't need the same level of support on a new "electronic" system as they did when we first started
- FDP has many new institutional members – how do we leverage their willingness & expertise, while creating a group that truly represents the organization?
- Research Administration technology is about system design, data interoperability, and integration of systems wherever possible



# eRA Strategy Sessions

- 5 facilitated sessions in August/September to:
  - Hold on to what works and honor the work of the past
  - Let go of what doesn't work
  - Reframe our purpose & mission
  - Re-evaluate & reinvigorate membership
- Participants:
  - Standing eRA committee members
  - Invited FDP member organizations from volunteer survey
    - PUIs, ERIs, etc.
    - New members for Phase VII





# Results

- A new name: Research Systems Technologies Committee (RSTC)
- A new purpose:
  - Advocate for, optimize, and integrate technology solutions across the full life cycle of the research enterprise
- What we do: standards, best practices, quantify impacts of proposed regulatory changes to systems, conduct demonstrations
- A new commitment to ensure membership reflects the diversity of FDP institutions





# Vision



- Active, engaged members from diverse agencies and institutions collaborate to enable sustainable, efficient, cost-effective technical solutions that benefit both applicants and grantors
- A library of tools, an enterprise technology process and systems map, and related databases support impact analysis and integration driving improvements for sponsor, local, and vended systems
- Healthy partnerships enable insight into emerging changes and opportunities to minimize administrative burden
- Stakeholders share early and timely input into new systems designs and proposed regulatory changes
- Active demonstrations and problem-solving yield quick results and big wins
- Committee addresses the needs of institutions of all sizes, not just large, mature research institutions
- Member institutions are fully adopting recommended solutions reducing administrative burden and enabling better compliance and easier reporting



# Membership

- 15 Rotating institutional members
  - Rotate in thirds (5 – 5 – 5) to preserve knowledge
- Co-chairs follow FDP guidance (3 year terms with option to renew once)
- Federal agencies members have permanent seats, and no limit on number of members



# How to engage?

- RSTC Standing Committee:
  - There are 4 open seats for standing membership
  - RSTC will work on an application/review/selection process for these seats
- Other opportunities:
  - Send ideas for working groups/activities to the Co-Chairs
  - Working group chairs **do not** have to be members of the standing committee
- Other ideas?





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# Federal Demonstration Partnership (FDP) Evaluation Update

Michele Masucci – Chair, Faculty Committee  
on behalf of Robert Nobles – Vice Chair,  
Faculty Committee



# Evaluation Working Group

<b>Karen</b>	<b>Bales</b>	University of California, Davis
<b>Stephanie</b>	<b>Brock</b>	Wayne State University
<b>Chloe</b>	<b>Campbell</b>	University of Florida
<b>Alene</b>	<b>Denson</b>	University of Arkansas for Medical Sciences
<b>Tim</b>	<b>Foley</b>	Wayne State University
<b>Sarah</b>	<b>Gonzalez</b>	University of Tennessee, Knoxville
<b>Janice</b>	<b>Grace</b>	Mayo Clinic
<b>Shawn</b>	<b>Hoffman</b>	University of California, Office of the President
<b>felicia</b>	<b>hou</b>	Columbia University
<b>Michael</b>	<b>Kenney</b>	Beckman Research Institute City of Hope
<b>Elaine</b>	<b>Kim</b>	Colorado State University
<b>Beth</b>	<b>Kingsley</b>	Yale University
<b>John</b>	<b>Leonard</b>	Virginia Commonwealth University
<b>Mark</b>	<b>Lynam</b>	Tennessee Technological University
<b>Rosemary</b>	<b>Madnick</b>	University of Alaska, Fairbanks
<b>Michele</b>	<b>Masucci</b>	Temple University
<b>Edward</b>	<b>McKoy</b>	George Washington University
<b>Kate</b>	<b>Mollen</b>	University of Wisconsin, Milwaukee
<b>Rebecca</b>	<b>Nickleson</b>	University of Arkansas for Medical Sciences

<b>Elysse</b>	<b>Orchard</b>	William Marsh Rice University
<b>Dennis</b>	<b>Paffrath</b>	University of Maryland
<b>Kathy</b>	<b>Pennington</b>	Florida State University
<b>Jeffrey</b>	<b>Petsis</b>	University of Pittsburgh
<b>Panda</b>	<b>Powell</b>	North Carolina Agricultural & Technical State University
<b>Katrina</b>	<b>Romagnoli</b>	Geisinger Clinic
<b>Joshua</b>	<b>Rosenbloom</b>	Iowa State University
<b>Timothy</b>	<b>Schailey</b>	Thomas Jefferson University
<b>Peter</b>	<b>Schiffer</b>	Yale University
<b>Kelly</b>	<b>Shaver</b>	College of Charleston
<b>Leslie</b>	<b>Sherwood</b>	University of Louisville
<b>Ron</b>	<b>Spittgerber</b>	Colorado State University
<b>Katie</b>	<b>Stores</b>	Emory University
<b>Robert</b>	<b>Sullivan</b>	Princeton University
<b>Laszlo</b>	<b>Szabo</b>	Temple University
<b>Ara</b>	<b>Tahmassian</b>	Harvard University
<b>Jennifer</b>	<b>Taylor</b>	Tennessee Technological University
<b>Cynthia</b>	<b>Wells</b>	University of California, Riverside
<b>Jane C</b>	<b>Yaciuk</b>	University of Oklahoma Health Sciences Center



# Framework for Evaluation

## 1. Internal Working Group

- Conduct satisfaction and outcome annual survey of membership
- Collect top 3 activities being implemented from each operational and programmatic committee annually

## 2. External Evaluation

FDP will engage with an external evaluation center to create an evaluation plan that focuses on:

- Effectiveness of resource allocation to accomplish goals (including time/effort)



# Framework continued

- Documenting the level of success in accomplishing FDP Vision
- Demonstrating that accountability requirements to stakeholders are fulfilled
- Aggregating information from each programmatic and operational committee evaluations to estimate the overall outcomes of FDP
- Creating a report that incorporates the successes and opportunity areas for FDP that will be shared with stakeholders to enhance visibility and accountability



# Evaluation Update

- **Draft Report sent to Executive Committee 11-21**
- **Pending approval, next steps include:**
  1. Develop and implement annual surveys that will be used by the Evaluation Working Group
    - Anticipated Launch March 2022
  2. Seek nominations and identify an External Evaluation Center affiliated with an FDP member institution
    - Anticipated screening and selection process occurring February – March 2022.
  3. Share the Evaluation Working Group annual surveys and the External Evaluation Plan at future FDP meetings in 2022



# Evaluation Questions

## Key Questions of the Evaluation

- What are the specific program improvements that have been implemented after each faculty workload survey?
- What is the specific and critical role that FDP plays in government-wide initiatives? What are the outcomes of such initiatives?
- How many demonstration projects have been planned, implemented, and/or completed each year? During each phase of FDP?



# Key questions continued

- What are the actual or projected/estimated cost savings to institutional and affiliate member institutions that can be attributed to FDP initiatives? Who are the specific beneficiaries (faculty, administration, or both)?
- What is the value of FDP to the federal agencies? What activities have been implemented by FDP to increase the value of programming and outcomes to federal agencies?
- What activities or initiatives does FDP implement that targets or assists institutions serving underrepresented groups, including young investigators?



# Proposed Methods

## Qualitative and Quantitative Data Collection Approach

- Administrator and Faculty representatives – engagement, relevance of FDP activities based on roles, perceptions of impacts to institutions, impact of demonstrations, improvements to grant life-cycle implementation
- FDP Executive Committee – function, decision making processes, and effectiveness, assessment of committee function, assessment of strategy





# Workload Survey

## **Quantitative Data Collection (current and proposed activities):**

- Faculty Workload Survey
- Potential Administrative Workload Survey
- Usage of FDP toolkits by members
- Tracking of participation in meetings and activities
- Tracking of participation in demonstrations



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# Reimagining FDP Meeting (RFM)

Miriam Campo, Florida Atlantic University  
Ron Splittgerber, Colorado State University  
Working Group Co-Chairs

FDP Meeting - January 2022



# Reimagining FDP Meeting (REM) Working Group

## Committee Members:

First	Last	Organization
Deirdre	Beach	University of California, Santa Cruz
Miriam	Campo	Florida Atlantic University
Lawson	Culver	University of Tennessee Health Science Center
Sandra	Garcia	University of Texas, San Antonio
Andrew	Gray	University of Oregon
Kathy	Halvorsen	Michigan Technological University
Farrell	Rapp	University of Wyoming
Sara	Pietrzak	FDP-NAS
Victoria	Speziale	Icahn School Medicine
Ron	Splittgerber	Colorado State Unverstiy
Ashley	Whitaker	Nova Southeastern University
David	Wright	FDP



# Reimagining FDP Meeting (RFM) Working Group

## **RFM Working Group Establishment and Goals**

RFM was established August 2021 to evaluate and redesign the FDP meeting format to best meet the goals of the organization.

### **Goals:**

- Reimagine the FDP Meetings
- Evaluate in-person, virtual and hybrid meetings
- Examine cost analysis of in-person vs. virtual meetings
- Engage Faculty Member on Committee



# Reimagining FDP Meeting (RFM) Working Group

## Accomplishments To Date

- ✓ Established Committee Members
  - ✓ Scheduled bi-monthly meetings
  - ✓ Created Google Drive and Trello
- ✓ Preparing a Survey to Solicit FDP Membership Input
- ✓ Reviewed Articles and other Documents on Meeting Ideas
- ✓ Gathered list of possible session formats



# Reimagining FDP Meeting (REM) Working Group

## **Outcomes Expected**

- Finalize Survey and Submit to FDP Membership
- Evaluate Survey Results
- Present Survey Results at May FDP Meeting
- Submit Meeting Recommendations to the Program Committee prior to September FDP Meeting



## Reimagining FDP Meeting (RFM) Working Group

### Consider Possible Meeting Format (Advantages / Disadvantages of each)

- **Asynchronous or virtual** - when people can communicate without the requirement that they be “present” at the same exact moment in time.
- **Synchronous or In Person (Face-to-Face)** - communication when two or more parties are meeting in person at the same time
- **Hybrid** - Combination where the in-person attendees include virtual participants Hybrid Meetings combine the benefits of live and virtual interaction between presenters, in-person attendees, and virtual attendees



## Reimagining FDP Meeting (RFM) Working Group

### Consider Possible Session Format (Advantages / Disadvantages of each)

- ❖ Plenary
- ❖ Break-out
- ❖ Panelist Discussion
- ❖ Campfire
- ❖ Birds of a Feather
- ❖ Lightning Talks
- ❖ Ignite
- ❖ Pre-recorded
- ❖ Round Table
- ❖ Polling / Feedback





# Reimagining FDP Meeting (REM) Working Group

## Preliminary Survey Feedback

✓ What is your university role as a member of the FDP? (check all that apply)

Faculty

Administrator

Technical



# Reimagining FDP Meeting (RFM) Working Group

## Preliminary Survey Feedback

✓ Given cadence of 3 meetings per year, which ones should be in-person rather than virtual?

January

May

September



# Reimagining FDP Meeting (RFM) Working Group

## Preliminary Survey Feedback

- ✓ Should in-person meetings be rotated to locations outside DC?
  - Yes
  - No



# Reimagining FDP Meeting (RFM) Working Group

## Preliminary Survey Feedback

- ✓ If an in-person meetings is held September 2022 in DC, and current CDC Pandemic guidelines are followed, would you plan to attend?
  - Yes
  - No
  - Maybe



# Reimagining FDP Meeting (RFM) Working Group

## Contact Information

Ron Splittgerber, Co-Chair  
Colorado State University  
[ron.splittgerber@colostate.edu](mailto:ron.splittgerber@colostate.edu)

Miriam Campo, Co-Chair  
Florida Atlantic University  
[campom@fau.edu](mailto:campom@fau.edu)