THE INITIATION, EVOLUTION, AND OVERSIGHT OF AN FDP DEMONSTRATION

Emerging Topic or Idea
- Discussions of topics and ideas can originate within Programmatic Committees or Subcommittees or be suggested to Programmatic Committees by any FDP member.
- Sessions and discussion groups can be held as needed initially, based on approval of Programmatic Committee Co-Chairs.
- Discussions can evolve into an FDP Demonstration Proposal.
- Goal of initial sessions or discussions should be to learn and discuss possible role or Demonstration for FDP related to the topic or idea.

Demonstrations
- Demonstration types include Exploratory Initiative, Study, White Paper, Tool or Guidance Document, Survey, or Pilot Project.
- Generally, as ideas formulate, they should be written up, shared, and discussed with Programmatic Committee Co-Chairs first, and then the Executive Committee. This is done by submitting a FDP Demonstration Proposal.
- Once the FDP Demonstration Proposal is reviewed and/or approved by the Executive Committee, information will be added to the online listing of FDP Demonstrations as well as the oversight Programmatic Committee or Subcommittee page.

Group Formation
- Groups can be formed to develop the idea or to propose a Demonstration.
- The FDP Committee Structure, Scope and Authority provides a matrix of group types.
- New Subcommittees, steering committees, and working groups can be formed through submission and approval of a FDP Subcommittee, Steering Committee, Working Group Formation Request.

Group Oversight & Management
- Group chairs/leaders and members should follow the guidelines found in the FDP Committee Opportunities and Expectations.
- Routine meetings and reporting up to the oversight Programmatic Committee are expected.
- A designated project manager and use of FDP-provided project management tools by groups are encouraged.
- A standalone group website and continuous outreach to the community provide transparency to group activities.