

Online Web Form Section Name	Session Info – Jan 2016
<b>Session Name</b>	FDP Expanded Clearinghouse
<b>Point of Contact</b>	Lynette Arias, University of Washington; Jennifer Barron, Johns Hopkins University; Pamela Webb, University of Minnesota
<b>Working Group Activities/Outcomes/Progress to Date</b>	<p>Activity to date for this workgroup includes:</p> <ul style="list-style-type: none"> <li>• Collected, inventoried and analyzed over 100 FDP institution Subrecipient Forms and contents</li> <li>• Developed matrix of institutions and who has what type of form, timing of collection, etc.</li> <li>• Developed matrix of standard form content</li> <li>• Developed “Entity Profile Form” utilizing standard content/questions</li> <li>• Updated working group webpage – consolidating A133 and FCOI clearinghouse information into updated page</li> <li>• Drafted Proposed Pilot and submitted to Executive Committee (approval for pilot received 1/10/16)</li> <li>• Drafted v.1 of a possible Transaction Specific Form</li> <li>• Coordinated involvement with RA working group and eRA Committee</li> </ul>
<b>Agenda/Discussion Points for this Meeting</b>	<ul style="list-style-type: none"> <li>• Overview of proposed Pilot</li> <li>• Entity Profile</li> <li>• Financial Questionnaire</li> <li>• Transaction Specific Form</li> <li>• Forms analysis summary</li> <li>• Audit Profile summary</li> <li>• Review, next steps and questions/discussion</li> </ul>
<b>Key Decisions Pending</b>	The next decisions that are pending are confirmation from the institutions that had previously volunteered to help with these efforts, that they agree to terms of participation
<b>Participation</b>	Working group members as well as over a 100 participants were in attendance. There was active discussion about the pilot and next steps. Continued support was given for the Expanded Clearinghouse.
<b>Moving Forward Key Risks/Issues Identified</b>	Risks moving forward include previously volunteered institutions now not agreeing to participate. In addition the pilot responsibilities could prove too cumbersome or otherwise not doable or cost/resource prohibitive or the pilot could demonstrate that there is not a substantial reduction in administrative burden. These outcomes are not expected but are possible.
<b>Meeting Summary</b>	An overview of the Expanded Clearinghouse Pilot was provided including detailed responsibilities of pilot participants. Discussion of data utilized to develop Entity Profile, Financial Questionnaire and Transaction Specific Form took place. Approval by the Executive Committee was shared, as well as the estimated timeline and evaluation process for the pilot. Continued updates will be provided via FDP Expanded Clearinghouse Listserv and at future FDP Meetings. The workgroup subgroups will be working on detailed instructions, development of pilot evaluation process, continued technical improvements and also development of a Transaction Specific Form for optional use by pilot institutions.