National Science Foundation
Research.gov Proposal Submission
Modernization Update

Federal Demonstration Partnership
January 25, 2023
Presenter

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Division of Information Systems
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Agenda

- FastLane Decommissioning
  - January 30\(^{th}\) Transition from FastLane to Research.gov for New Proposal Preparation and Submission
  - Other FastLane Functionality Decommissioning
- Updated 23-1 NSF-approved Formats for Biographical Sketch and Current and Pending (Other) Support
- Research.gov Proposal Submission Modernization: Where We Are and What’s Ahead
- Research.gov Proposal Demo
- Research.gov Supplemental Funding Request Preparation and Submission
- Grants.gov Integration with Research.gov
- How Proposers Check Submitted Proposal Status in Research.gov
- Research.gov Proposal Preparation Demo Site and Training Resources
- Providing Feedback and Why It’s Important
- Information Resources and Contacts for Questions
January 30th Transition from FastLane to Research.gov for New Proposal Preparation and Submission
FastLane Will Not Be a New Proposal Submission Option as of January 30, 2023

- Effective with implementation of the revised Proposal & Award Policies & Procedures Guide (PAPPG) (NSF 23-1) on January 30, 2023, FastLane will not be a submission option in any solicitation or program description (PD)
- Nearly all funding opportunities already require proposal submission in Research.gov or Grants.gov

Solicitation Example

Program Description Example

Alert: Many NSF programs are only accepting proposals in Research.gov or Grants.gov. FastLane may no longer be a submission option. For more information, please visit Program Descriptions that Require Proposal Preparation and Submission in Research.gov or Grants.gov.
# Important FastLane Proposal Preparation and Submission Decommissioning Deadlines

<table>
<thead>
<tr>
<th>Action</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SUBMIT NEW</strong></td>
<td></td>
</tr>
<tr>
<td>Last day to submit new proposals in FastLane</td>
<td><strong>Friday, January 27, 2023</strong> (5:00 PM submitter’s local time)</td>
</tr>
<tr>
<td><em>Note that FastLane remains a submission option for less than 1% of current funding opportunities as of 1/24/23</em></td>
<td></td>
</tr>
<tr>
<td><strong>UPDATE EXISTING</strong></td>
<td></td>
</tr>
<tr>
<td>Last day to submit proposal file updates and budget revisions in FastLane</td>
<td><strong>Friday, September 29, 2023</strong> (5:00 PM submitter’s local time)</td>
</tr>
<tr>
<td><strong>VIEW EXISTING</strong></td>
<td></td>
</tr>
<tr>
<td>Last day to access FastLane submitted and in-progress letters of intent and proposals</td>
<td><strong>Friday, September 29, 2023</strong> (11:00 PM Eastern Time)</td>
</tr>
</tbody>
</table>

*FastLane submitted and in-progress letters of intent and proposals will **not** be transferred to Research.gov. See [Instructions to Access and Download/Print FastLane Proposals and Supplemental Funding Requests](https://www.nsf.gov/whois/fastlane) for more information.*

Note: See the [FastLane Decommissioning](https://www.nsf.gov/whois/fastlane) page for more information.
FastLane Proposal File Update and Budget Revision Submission Timelines

- Proposal file updates and budget revisions must be submitted in the same system as the proposal was submitted (i.e., all in FastLane or all in Research.gov)
- Proposal file updates and budget revisions for Grants.gov proposals must be submitted in the same system as the proposal was processed in (i.e., FastLane on or before November 18, 2022, or Research.gov on or after November 21, 2022)

<table>
<thead>
<tr>
<th>Proposal Submitted In ....</th>
<th>Proposal File Update and Budget Revision Must be Submitted In....</th>
<th>Submission System Decommissioning Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>FastLane</td>
<td>FastLane</td>
<td><strong>Friday, September 29, 2023</strong> (5:00 PM submitter’s local time)</td>
</tr>
<tr>
<td>Grants.gov on or before November 18, 2022</td>
<td>FastLane</td>
<td><strong>Friday, September 29, 2023</strong> (5:00 PM submitter’s local time)</td>
</tr>
<tr>
<td>Grants.gov on or after November 21, 2022</td>
<td>Research.gov</td>
<td>N/A</td>
</tr>
<tr>
<td>Research.gov</td>
<td>Research.gov</td>
<td>N/A</td>
</tr>
</tbody>
</table>
FastLane Decommissioning Information Resource

- **FastLane Decommissioning** page will be updated on an ongoing basis until all FastLane functionality is fully transitioned. Please bookmark this page and check back frequently.

- **FastLane Decommissioning** page includes Instructions to Access and Download/Print FastLane Proposals and Supplemental Funding Requests. FastLane submitted and in-progress letters of intent, proposals, and supplemental funding requests will **not** be transferred to Research.gov.

- Transition information for FastLane proposal review functions and panel review functions will be added to the page when finalized.
Other FastLane Functionality
Decommissioning
# Important FastLane Supplemental Funding Request Preparation and Submission Decommissioning Deadlines

<table>
<thead>
<tr>
<th><strong>Action</strong></th>
<th><strong>Deadline</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SUBMIT NEW</strong></td>
<td></td>
</tr>
<tr>
<td>Last day to submit new supplemental funding requests in FastLane</td>
<td>Friday, January 27, 2023 (5:00 PM submitter’s local time)</td>
</tr>
<tr>
<td><strong>Reminder:</strong> Supplemental funding requests can be submitted in Research.gov regardless of the system used (Research.gov, FastLane, or Grants.gov) for proposal submission</td>
<td></td>
</tr>
</tbody>
</table>

| **VIEW EXISTING** | |
| Last day to access FastLane submitted or in-progress supplemental funding requests | Friday, September 29, 2023 (11:00 PM Eastern Time) |

*FastLane submitted and in-progress supplemental funding requests will **not be transferred** to Research.gov. [Instructions to Access and Download/Print FastLane Proposals and Supplemental Funding Requests](#) |

Note: See the [FastLane Decommissioning](#) page for more information.
Notifications & Requests

- All notifications and requests are accessible in Research.gov via the Notifications & Requests link under Awards & Reporting on the Research.gov My Desktop page. Direct access links to notifications and requests in FastLane will be disabled on January 30th
- Users must have an organization-approved role to access the locked Notifications & Requests link
Notifications & Requests (cont’d)

- Two requests are currently still located in FastLane but will transition to Research.gov in the coming months:
  - Principal Investigator (PI)/Project Director (PD) or co-PI/co-PD Transfer from One Organization to Another
  - Subawarding, Transferring or Contracting Out Part of an NSF Award
- Both requests are already accessible in Research.gov and access links will not change when functionality moves to Research.gov
Updated 23-1 NSF-approved Formats for Biographical Sketch and Current and Pending (Other) Support
NSF-approved Formats: SciENcv and NSF Fillable PDFs

- Research.gov and Grants.gov will ONLY accept the updated 23-1 biographical sketch and current and pending (other) support versions as of January 30th.
- 23-1 versions include the required certification per PAPPG Chapter II.D.1.e.
- **Determining format version:**
  - Open the document in Adobe and right click anywhere in the SciENcv-generated PDF or NSF fillable PDF and select Document Properties.
  - Updated 23-1 biographical sketch versions have the titles "BGS 23-1" or "NSF BGS 23-1" in Document Properties.
  - Updated current and pending other support versions have the titles "CP(O)S 23-1" or "NSF CP(O)S 23-1" in Document Properties.
NSF-approved Formats: NSF Fillable PDFs

Updated 23-1 Version of Biographical Sketch:
- Displays "Effective 01/30/2023" and "NSF BIOGRAPHICAL SKETCH" in the title line on the first page
- Identifies the revision date (rev. 01/19/2023) at the bottom of each page
- Certification on page 3 has fields for the individual's typed signature and date. Certified signatures are not supported and should not be used. The individual should type in their name and date to certify that the information is accurate, current, and complete

Updated 23-1 Version of Current and Pending (Other) Support:
- Displays "Effective 01/30/2023" and "NSF CURRENT AND PENDING (OTHER) SUPPORT" in the title line on the first page
- Identifies the revision date (rev. 01/19/2023) at the bottom of each page
- Certification on page 1 has fields for the individual's typed signature and date. Certified signatures are not supported and should not be used. The individual should type in their name and date to certify that the information is accurate, current, and complete
NSF-approved Current and Pending (Other) Support Fillable PDF Trimming Service

• Research.gov and Grants.gov will remove any pages that do not contain data entered by users (i.e., blank pages) from the 27-page NSF-approved current and pending (other) support fillable PDF

• Trimming service is triggered in Research.gov at document upload and in Grants.gov at proposal submission

• Trimming service only applies to the NSF-approved current and pending (other) support fillable PDF and not to any other uploaded PDFs. Current and pending (other) support PDFs generated in SciENcv do not include blank pages

• Page numbers are not updated during the trimming process. This means that it is possible for the trimmed PDF to have skipped page numbers corresponding to the blank pages removed from the fillable PDF
Research.gov Proposal Submission
Modernization: Where We Are and What’s Ahead
Research.gov Submission and Proposal Types

All submission and proposal types including collaboratives are enabled in Research.gov:

- Letter of intent, preliminary proposal, and full proposal submission type options
- 16 full proposal type options
- Single submissions from one organization, single submission collaborative proposals with subawards, and separately submitted collaborative proposals from multiple organizations are all supported

Note: Functionality to support proposals for fellowship solicitations that contain reference letter requirements is tentatively targeted to be released in May 2023.
# Research.gov Proposals: Current Capabilities and Remaining Functionality to be Added

As of 1/23/2023

<table>
<thead>
<tr>
<th>Current Capabilities</th>
<th>Future Capability</th>
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<tbody>
<tr>
<td><strong>Proposal Types</strong></td>
<td><strong>Postdoctoral Fellowship</strong> (tentative May 2023 release)</td>
</tr>
<tr>
<td>✓ Research: Single Submissions from One Organization (April 2018); Single Submission Collaborative Proposals with Subawards (June 2019); Separately Submitted Collaborative Proposals from Multiple Organizations (March 2020)</td>
<td>• Proposals for fellowship solicitations that do not contain reference letter requirements</td>
</tr>
<tr>
<td>✓ Rapid Response Research (RAPID) (November 2020)</td>
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<tr>
<td>✓ EARly-concept Grants for Exploratory Research (EAGER) (November 2020)</td>
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<tr>
<td>✓ Research Advanced by Interdisciplinary Science and Engineering (RAISE) (November 2020)</td>
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<tr>
<td>✓ Facilitation Awards for Scientists and Engineers with Disabilities (FASED) (March 2021)</td>
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<tr>
<td>✓ Equipment (March 2021)</td>
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<tr>
<td>✓ Travel (March 2021)</td>
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<tr>
<td>✓ Conference (August 2021)</td>
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<tr>
<td>✓ Ideas Lab (August 2021)</td>
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<tr>
<td>✓ Grant Opportunities for Academic Liaison with Industry (GOALI) (October 2021)</td>
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<tr>
<td>✓ Planning (October 2021)</td>
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<tr>
<td>✓ Center (November 2021)</td>
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<tr>
<td>✓ Research Infrastructure (November 2021)</td>
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<tr>
<td>✓ Postdoctoral Fellowship (proposals for fellowship solicitations that do not contain reference letter requirements) (April 2022)</td>
<td></td>
</tr>
<tr>
<td>✓ SBIR Phases I/II and STTR Phases I/II (October 2022)</td>
<td></td>
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<tr>
<td><strong>Solicitation-specific Requirements</strong></td>
<td></td>
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<tr>
<td>✓ Project Data Form (April 2022)</td>
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<td>✓ Secondary Units of Consideration (April 2022)</td>
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<tr>
<td><strong>Recent Proposal Features</strong></td>
<td></td>
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<tr>
<td>✓ Withdrawal (Single and Separately Submitted Collaborative Proposal Submissions) (March 2021)</td>
<td></td>
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<tr>
<td>✓ Project Descriptions Exceeding 15 Pages (November 2021)</td>
<td></td>
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<tr>
<td>✓ Separate Uploads of Multiple Supplementary Documents (April 2022)</td>
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<tr>
<td><strong>Grants.gov Integration</strong></td>
<td></td>
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<tr>
<td>✓ Grants.gov Proposals Processed in Research.gov (November 2022)</td>
<td></td>
</tr>
<tr>
<td><strong>Post-award Actions</strong></td>
<td></td>
</tr>
<tr>
<td>✓ Supplemental Funding Requests, including Career Life Balance requests (October 2022)</td>
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<tr>
<td><strong>Training</strong></td>
<td></td>
</tr>
<tr>
<td>✓ Research.gov About Proposal Preparation and Submission page and FAQs (April 2018)</td>
<td></td>
</tr>
<tr>
<td>✓ Research.gov Proposal Preparation Demo Site (October 2020)</td>
<td></td>
</tr>
<tr>
<td>✓ Research.gov About Supplemental Funding Requests Preparation and Submission page and FAQs (October 2022)</td>
<td></td>
</tr>
<tr>
<td>✓ Research.gov Supplemental Funding Requests Demo Site (October 2022)</td>
<td></td>
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<tr>
<td>✓ Topic-specific How-to Guides (Ongoing)</td>
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<tr>
<td>✓ Webinars and Demos (Ongoing)</td>
<td></td>
</tr>
</tbody>
</table>
Research.gov Proposal Preparation Features

Features to help reduce proposal preparation administrative burden and to minimize return without review proposals due to some formatting issues:

• Intuitive and dynamic interfaces that provide only relevant proposal preparation options

• Inline help features
  ▪ Information tool tips indicated by the blue information icon: 🔄
  ▪ Links to the PAPPG
  ▪ Links to Frequently Asked Questions (FAQs)
  ▪ Links to video tutorials

• Fast document uploads and immediate feedback within each proposal section and for each document upload

• Expanded automated compliance checking utilizing warning messages (allowing proposal submission) and error messages (stopping proposal submission)
  ▪ Currently ~550 compliance checks in Research.gov across multiple proposal submission types (full proposals, renewals, preliminary proposals, and letters of intent) and supplemental funding requests versus 55 compliance checks in FastLane for full proposals only
  ▪ Specific, actionable warning and error messages

• PDF uploads are not altered
Research.gov Proposal Preparation Demo

• Proposal Setup Wizard
• Proposal Main Page
• Document Upload and Compliance Error/Warning Messages
• Senior Personnel Documents
• Budget
• Highlights of Recent Enhancements
Research.gov Supplemental Funding Request Preparation and Submission
• Research.gov has supported preparation and submission of supplemental funding requests, including Career-Life Balance requests per PAPPG Chapter II.E.8. since October 24, 2022

• Requests can be submitted in Research.gov regardless of the system used (Research.gov, FastLane, or Grants.gov) for proposal submission

• FastLane supplemental funding request functionality will remain available in parallel for the preparation and submission of new requests until January 27, 2023
Supplemental Funding Requests in Research.gov

- Access Research.gov supplemental funding request functionality and demo site from new links within the Awards & Reporting tile on the Research.gov My Desktop page.
- Demo site can be used to explore preparing supplemental funding requests and to check compliance of uploaded documents.
Research.gov Supplemental Funding Request Demo Site

- All demo site users must have an NSF ID for demo site access and authentication and will automatically be given a PI role for use in the demo site
- User’s actual awards as well as “dummy” awards generated by the demo site will display for selection to try out preparing a supplemental funding request
- If user does not have any actual awards, they can select from “dummy” awards generated by the demo site
- Supplemental funding request submission capability is disabled

https://web.demo.research.gov/proposalprep/#/sfr
(You will be prompted to sign in to Research.gov if you are not already signed in)
FAqs by Topic

• General
• Uploading Documents
• Supplemental Funding Request Sections
• Supplemental Funding Request Submission
• Supplemental Funding Request Withdrawal
• Supplemental Funding Request Statuses
• Demo site FAQs
  ▪ General
  ▪ Access and User Roles
  ▪ Demo Site Features
Research.gov Integration with Grants.gov
Research.gov Integration with Grants.gov

- As of November 21, 2022, Grants.gov proposals are processed in Research.gov instead of in FastLane.

- Corrections or additions to Grants.gov proposals submitted to NSF on or after November 21, 2022, must be made in Research.gov.

- Revised version of the NSF Grants.gov Application Guide (NSF 23-006) is effective for applications submitted (via Grants.gov) or due, on or after January 30, 2023.

- Grants.gov Proposal Processing in Research.gov how-to guide will be available on the Research.gov About Proposal Preparation and Submission page.
Grants.gov Proposal Processing in Research.gov

- Proposals submitted via Grants.gov must pass through multiple systems for processing.
- Each Grants.gov proposal successfully submitted to NSF triggers four Grants.gov confirmation emails and one Research.gov confirmation email. Additional Research.gov emails requiring action by the proposer are possible.
- Grants.gov proposals must be successfully submitted to NSF by 5:00 p.m. submitter's local time on the established deadline date.
- See the appendix for example confirmation email screenshots.
How Proposers Check Submitted Proposal Status in Research.gov
How Proposers Check Submitted Proposal Status in Research.gov

• Within 24 hours of proposal submission in Research.gov (including proposals submitted via Grants.gov and processed in Research.gov), the proposal will be listed on the Research.gov Proposal Status page.

• Proposers can access the Proposal Status page using the Proposal Status link under Proposals on the Research.gov My Desktop page.

• If proposers do not see a submitted proposal listed on the Proposal Status page after 24 hours, the proposer should contact the NSF Help Desk at 1-800-381-1532 for assistance. The NSF Help Desk is available by phone from 7:00 AM to 9:00 PM ET Monday - Friday except federal holidays or via email to rgov@nsf.gov.
Research.gov Proposal Preparation
Demo Site and Training Resources
Have you tried the Research.gov Proposal Preparation Demo Site?

• Demo site can be used to explore preparing proposals and to check compliance of uploaded proposal documents (e.g., Collaborators and Other Affiliations and Biographical Sketch)

• All demo site users are automatically given the PI role for demo site purposes, in order to perform the proposal preparation functions that a PI can do in the actual system. Proposal submission capability is disabled

• See the demo site FAQs on the Research.gov About Proposal Preparation and Submission page for information on demo site access and features

Research.gov Demo Site: Proposal Preparation Homepage

https://web.demo.research.gov/proposalprep/#/proposal-prep

(You will be prompted to sign in to Research.gov if you are not already signed in)
Research.gov About Proposal Preparation and Submission Page

Training Resources

- Recently Added FAQs
  - Managing Where to Apply and Secondary Units of Consideration FAQs (see the General FAQ topic)
  - Grants.gov Submitted Proposal FAQs (see the Grants.gov Submitted Proposal FAQ topic)

- How-to Guides
  - Initiating a New Proposal
  - Adding or Removing an OAU
  - Sharing Proposal and Proposal File Update/Budget Revision Access with SPO/AOR
  - Entering Proposal Budgets
  - Adding or Removing Subaward Organizations
  - Adding or Removing Collaborators and Other Affiliations
  - Deleting an In Progress Letter of Intent, Proposal, or Proposal File Update/Budget Revision
  - Submitting Letters of Intent and Proposals
  - Submitting Proposal File Updates/Budget Revisions

https://www.research.gov/research-web/content/aboutpsm
Resources for LaTeX Users

• Open-source repository of compliant LaTeX/TeX sample input/output files for LaTeX/TeX users to reference for their own documents

• Repository link: https://github.com/nsf-open/nsf-proposal-latex-samples
Providing Feedback and Why It’s Important
Providing Feedback and Why It’s Important

Why?

• Help NSF refine Research.gov proposals
• Help ensure the system is working as intended and identify areas of improvement

How?

• Feedback may be submitted on the Research.gov Feedback page using these drop-down menu options:
  - Proposal Preparation & Submission
  - Proposal Preparation Demo Site
  - Supplemental Funding Request Preparation & Submission
  - Supplemental Funding Request Demo Site
Information Resources & Contacts for Questions
Information Resources

• Join our NSF **System Updates listserv** to receive the latest Research.gov system enhancement information and FastLane decommissioning news! Sign up by sending a blank email to: `system_updates-subscribe-request@listserv.nsf.gov`

• **Automated Compliance Checking of NSF Proposals** page

• **FastLane Decommissioning** page

• Research.gov **About Account Management** page

• Research.gov **About Proposal Preparation and Submission** page

• Research.gov **About Supplemental Funding Request Preparation and Submission** page

• **Research.gov Proposal Preparation Demo Site** *(You will be prompted to sign in to Research.gov if you are not already signed in.)*

• **Research.gov Supplemental Funding Request Demo Site** *(You will be prompted to sign in to Research.gov if you are not already signed in.)*

• Resources for LaTeX Users: [https://github.com/nsf-open/nsf-proposal-latex-samples](https://github.com/nsf-open/nsf-proposal-latex-samples)
Contacts for Questions

• For program-specific questions, please contact the cognizant NSF Program Officer

• For NSF technical questions or immediate assistance, please contact the NSF Help Desk 7:00 AM – 9:00 PM Eastern Time, Monday through Friday (except for federal holidays):
  ▪ Email the NSF Help Desk at rgov@nsf.gov
  ▪ Call the NSF Help Desk at 1-800-381-1532

• For NIH SciENcv technical questions or immediate assistance, please contact the NIH Help Desk 7:30 AM – 5:30 PM Eastern Time, Monday through Friday (except for federal holidays):
  ▪ Email the NIH Help Desk at info@ncbi.nlm.nih.gov
  ▪ Create a ticket: https://support.nlm.nih.gov/support/create-case/

• Policy-related questions should be directed to policy@nsf.gov
Thank you for your participation today!
Appendix
Important Notice No. 147: Research.gov Implementation Update

• Per Important Notice No. 147: Research.gov Implementation Update issued in September 2020, NSF took proactive steps to incrementally require use of Research.gov for proposal preparation and submission

• FastLane was gradually removed as a submission option from all solicitations and program descriptions starting in December 2020 as part of the Research.gov proposal ramp-up initiative
Research.gov Proposal Compliance Error and Warning Messages

• Automated proposal compliance checks triggering an error message will **stop** proposal submission to NSF, whereas checks triggering a warning message will still allow proposal submission.

• Proposers receiving a compliance error or warning message should check the [Automated Compliance Checking of NSF Proposals](#) page and the solicitation for specific proposal requirements.

• Proposers should also review the topic-specific FAQs on the Research.gov [About Proposal Preparation and Submission](#) page:
  - **Uploading Documents** topic includes document formatting FAQs
  - **Proposal Sections** topic includes Cover Sheet and budget FAQs
Grants.gov Proposal Submissions: Grants.gov Confirmation Emails

After a proposal is submitted to NSF in Grants.gov, four Grants.gov confirmation emails will be sent to the PI:

1. Submission Receipt
2. Submission Validation Receipt
3. Agency Retrieval Receipt of Application

If the three Grants.gov confirmation emails listed above are not received within 10 minutes after submitting the proposal in Grants.gov, the PI should call the NSF Help Desk at 800-381-1532 for assistance.

The fourth Grants.gov confirmation email is sent to the PI after the proposal has been successfully submitted to NSF and a proposal number is assigned.

4. Tracking Number Assignment
Grants.gov Proposal Submissions: Grants.gov Confirmation Emails (cont’d)

Example Grants.gov Confirmation Email #1: Submission Receipt

[EXTERNAL] - GRANT00783

Grants.gov Submission Receipt

Your application has been received by Grants.gov, and is currently being validated.
Your submission was received at Nov 14, 2022 11:48:29 AM EST

Validation may take up to 2 business days. To check the status of your application please click here https://training.grants.gov/applicants/track-my-application.html?tracking_num

Type: GRANT

Grants.gov Tracking Number: GRANT00783

We will notify you via email when your application has been validated by Grants.gov and is being prepared for Grantor agency retrieval.
UEI: R206XN52

ADR name: gi test

Application Name: “Accepted Anytime Testing

Opportunity Number: 22-610

Opportunity Name: Condensed Matter and Materials Theory

Thank you.
Grants.gov
If you have questions please contact the Grants.gov Contact Center:
support@grants.gov
1-800-518-4726
24 hours a day, 7 days a week. Closed on federal holidays.

PLEASE NOTE: This email is for notification purposes only. Please do not reply to this email for any purpose.
Example Grants.gov Confirmation Email #2: Submission Validation Receipt

[EXTERNAL] - GRANT00:

Grants.gov Submission Validation Receipt for Application

Your application has been received and validated by Grants.gov and is being prepared for Grantor agency retrieval:

UEI: R28EK

AOR name: gi test

Application Name: Submitted Anytime Testing

Opportunity Number: 22-610

Opportunity Name: Condensed Matter and Materials Theory

https://trainingapply.grants.gov/apply/login.faces?cleanSession=1

You will be notified via email when your application has been retrieved by Grantor agency.

Thank you.

Grants.gov

If you have questions please contact the Grants.gov Contact Center:
support@grants.gov
1-800-518-4726
24 hours a day, 7 days a week. Closed on federal holidays.

PLEASE NOTE: This email is for notification purposes only. Please do not reply to this email for any purpose.
Grants.gov Proposal Submissions: Grants.gov Confirmation Emails (cont’d)

Example Grants.gov Confirmation Email #3: Agency Retrieval Receipt of Application

[EXTERNAL] - GRANT007L... Grants.gov Grantor Agency Retrieval Receipt for Application

Your application has been retrieved by the Grantor agency.

Type: GRANT

Grants.gov Tracking Number: GRANT0078

UIE: R28EXN9.

AOR name: gi_test

Application Name: \Accepted Anytime Testing

Opportunity Number: 22-610

Opportunity Name: Condensed Matter and Materials Theory

We will notify you via email when your Grantor agency has assigned an Agency Tracking Number to your application.

Thank you,
Grants.gov
If you have questions please contact the Grants.gov Contact Center:
support@grants.gov
1-800-518-4726
24 hours a day, 7 days a week. Closed on federal holidays.

PLEASE NOTE: This email is for notification purposes only. Please do not reply to this email for any purpose.
Grants.gov Proposal Submissions: Grants.gov Confirmation Emails (cont’d)

Example Grants.gov Confirmation Email #4: Tracking Number Assignment

[EXTERNAL] - GRANT000

Grants.gov Agency Tracking Number Assignment for Application

Proposal 230 has been successfully submitted to the National Science Foundation (NSF) via Grants.gov.

Grants.gov ID: GRANT00782413
Grants.gov Submission Date/Time: 10/26/2022 3:36 PM EDT
Proposal Title: GI - Integration: PD 21-178Y 2 Target Dates 10/28/2022 (Target Date) 04/28/2023 (Target Date)
Submission Type: Full Proposal
Received by NSF: 10/26/2022 3:37 PM EDT
Organization: NSF University
SAM Legal Business Name: NSF University

The proposal can be accessed from your listing of submitted proposals within Research.gov. If updates are needed, navigate to the proposal main page and select the “Prepare Proposal File Update/Budget Revision” button to submit changes.

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Need Help?
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Example Research.gov Email: **Successful Grants.gov Proposal Submission to NSF**

Proposal 2300 has been successfully submitted to the National Science Foundation (NSF) via Grants.gov.

**Grants.gov ID:** GRANT0078...  
**Grants.gov Submission Date/Time:** 10/26/2022 3:36 PM EDT  
**Proposal Title:** NSF Proposal  
**Submission Type:** Full Proposal  
**Received by NSF:** 10/26/2022 3:37 PM EDT  
**Organization:** NSF University  
**SAM Legal Business Name:** NSF University

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Grants.gov Proposal Submissions: Potential Research.gov Notification Email

Example Research.gov Email: Proposal Failed Pre-Check Validation

Proposal Errors Need Correction in your Proposal Preparation Source System

The National Science Foundation (NSF) did not receive the proposal you submitted via Grants.gov because it failed initial checks against content quality or completion.

Grants.gov ID: GRANT00079
Submitted via Grants.gov: 11/18/2022 12:25 PM EST

Sign-in to your proposal preparation source system (i.e., Grants.gov, 525) to access your proposal, resolve all proposal errors listed below, and re-submit the proposal. Ensure your proposal is successfully submitted via Grants.gov before the 5 p.m. local time zone deadline. NSF may return without review proposals that do not meet NSF proposal preparation requirements and deadlines.

The following error(s) must be fixed prior to re-submitting the proposal in your proposal preparation source system:

- The Division/Program entered in the Cover Page form does not correspond to the funding opportunity listed in your proposal. Please correct the Division Code/Program Code in the Cover Page form and re-submit via Grants.gov.

Note: Once your proposal enters Research.gov via Grants.gov, further checks will be run against it.

For additional assistance from Grants.gov, please contact the Grants.gov contact center at 1-800-518-4276 or support@grants.gov.

- List of Grants.gov proposal pre-check validations are posted on the NSF.gov Automated Compliance Checking of NSF Proposals page

- Proposal corrections must be made in source system (Grants.gov or System-to-System) and proposal resubmitted in Grants.gov
Grants.gov Proposal Submissions: Potential Research.gov Notification Email

Example Research.gov Email: Proposal Failed Post-Check Validation

Proposal Errors Need Correction in Research.gov

The National Science Foundation (NSF) did not receive the proposal you submitted via Grants.gov. The proposal will remain in “In Progress” status within Research.gov until the following errors are resolved and the proposal is re-submitted through Research.gov.

Grants.gov ID: GRANTID07
Grants.gov Submission Date/Time: 11/17/2022 3:58 PM EST
Temporary ID Number: 7
Proposal Title: NSF_Proposal
Organization: NSF University
SAM Legal Business Name: NSF University

The proposal can be accessed from your list or in-progress proposals within Research.gov. Ensure your proposal is successfully submitted in Research.gov before the 5 p.m. local time zone deadline. The SPO can edit the proposal, while the AOR can edit and submit the proposal in Research.gov. NSF may return without review proposals that do not meet NSF proposal preparation requirements and deadlines.

The following error(s) must be fixed prior to re-submitting the proposal:

**Manage Personnel and Subaward Organizations**

- GOAU proposals must have at least one Industrial co-PI associated with the prime organization personnel in the proposal. Add an Industrial co-PI from the proposal’s prime organization Manage Personnel page.

**Action Needed: Final Review.** To ensure all data submitted via Grants.gov is accurate and complete, review all proposal information prior to submission in Research.gov. This includes all personnel, subaward(s), proposal documents, and budget data.

- Note: Non-PI personnel and budget funds entered for Equipment and Indirect Costs will not transfer to Research.gov as they were entered in your proposal preparation source system (Grants.gov, S2S) and will need to be updated:
  - Please ensure all personnel are properly assigned in Research.gov by uploading senior personnel documents and adding budget data for each of the non-PI personnel on the proposal. Additionally, please ensure the budget data is entered correctly in the Equipment (Section D) and Indirect Costs (Section I) sections, if applicable, of the budget.

Access your proposal in Research.gov [sign in required]
Research.gov Proposal Preparation Demo Site Tips

• Demo site FAQs are available on the Research.gov About Proposal Preparation and Submission page via the left navigation menu. How-to guides with step-by-step instructions and screenshots are also available.

• The demo site is available both to the research community and to NSF staff.

• An orange "Proposal Preparation Demo Site" banner is at the top of each demo site page to indicate the user is on the demo site.

• The demo site allows users to prepare and edit proposals before preparing them in the actual Research.gov site.

• Demo site proposals are not visible or available in the actual Research.gov Proposal Submission System, and data cannot be transferred between the demo site and the actual proposal system.

• All proposal and submission types available in the actual system are also available in the demo site.

• All compliance checks enabled in the actual Research.gov Proposal Submission System are also in the demo site. Proposers can use the demo site as a resource to check document compliance before uploading them in the actual system.
Research.gov Proposal Preparation Demo Site Tips (cont’d)

• Proposals created in the demo site will be available for six months and then will be deleted by NSF. Neither NSF nor users will be able to access deleted demo proposal data

• Demo site does not support proposal submission and will not trigger any system-generated email notifications (e.g., link requests for separately submitted collaborative proposals)

• The organization that you are affiliated with in your NSF account profile will be incorporated when you are in the proposal preparation demo site, but the user role(s) that you have will not be available in the demo site
  ▪ All users who access the demo site will be given the role of PI and the mock organization “National Science Foundation”
  ▪ This means that users from the research community will have the organization(s) they are affiliated with in their NSF account profile plus the “National Science Foundation” mock organization as available organizations in the demo site

• The only time other users will be able to view and/or edit any proposals that are created in the demo site is if the user adds them to the proposal as a co-PI or Other Authorized User (OAU). If the user doesn’t add any co-PIs or OAUs to the proposal, no one will else will be able to access, view, or edit the demo proposal