

FDP Membership Standing Committee
Minutes for May 14, 2013
Washington, DC

1. Welcome by Co-Chair Joanna Rom and Co-Chair Emeritus Maggie Griscavage
 - a. The meeting was called to order at 8:05 a.m.
 - b. Committee members were introduced
 - c. A sign-in sheet was circulated
 - d. Minutes from the January 29, 2019 meeting were approved

Present:

Co-Chair Joanna Rom/National Science Foundation, Co-Chair Emeritus Maggie Griscavage/University of Alaska Fairbanks, Co-Chair Robyn Remotigue/Mississippi State University (absent)

Trudy Adkins/Institute for Systems Biology, Samantha Aleshire/ University of Alaska Fairbanks, Joanne Altieri/University of Chicago, Charisse Carney-Nunes/National Science Foundation, Sarah Cusimano/University of Southern California, Becky Hayes/Kent State University, Katherine Kissmann/Texas A&M University, Penny Miceli/Keene State College (Friend of FDP), Jennifer Morehead/Governors State University (Friend of FDP), Helena Moynahan/University of Maryland, College Park, Anne Sherman/University of Houston, Larry Sutter/Michigan Technological University, Pamela Watson/Vanderbilt University, Jane Zuber/Texas A&M Research Foundation

2. Discussion of Annual Report

Gila Budescu will report at a later date on the annual report. Maggie said that Gila extrapolated data points for committee chairs and further work will be done with the assistance of faculty representative Larry Sutter.

3. Mentoring

Anne Sherman will take over as chair of the mentoring subcommittee, along with Becky Hayes and Sarah Cusimano. Maggie commented that the website registration has a glitch and not all of those who volunteered as mentors were recognized and not all who requested mentoring were assigned a mentor. The system will be reviewed and corrected. Anne said she would call on committee members to be mentors if needed. Joanna said the committee will also reach out to new attendees to ask about their interest in having a mentor. We had a federal mentor/mentee this time. Joanna said that going forward the membership committee will endeavor to recognize the work that members do in their volunteer capacity for the committee.

Larry Sutter said that prior to this meeting he sent out an e-mail to new faculty attendees so that they are welcomed to FDP. Faculty members will be kept informed by further e-mails. Joanna asked that the e-mail message be shared with the Communications Committee. Larry will send it to Andrea Deaton.

4. ERI subcommittee

The subcommittee did not have a separate luncheon this time but will have a follow-up teleconference instead. Some ERI members went to the faculty burden survey luncheon. Charisse said that the NSB survey issues are of interest to ERI subcommittee. There are new co-chairs for the subcommittee and they will arrange a conference call in June. Charisse mentioned that there is a new ERI listserv. Joanna said we will need to determine eligibility criteria for ERIs in Phase VI, including schools that have partnerships with ERI institutions.

5. Discussion of Phase VI planning

The membership committee doesn't have a lot to do at this point regarding Phase VI planning, but there will be a transition committee formed to help with planning for Phase VI.

The membership committee will be involved in helping new members at the onset of the next phase (especially with new institutions and members). Fall of 2014 is when this work would be done. Committee members may also be asked to participate in evaluating membership applications. Each application is normally reviewed by two individuals. A third reviewer was included when members were divided on the application while reviewing Phase V applications. Criteria for membership will be discussed prior to the review effort. An ERI membership component will be defined as will possibly other types of member institutions.

Phase VI solicitation timeline (approximate dates): early spring 2014

Notices to members of Phase VI: July 2014

First meeting of Phase VI: September 2014

6. New business

Committee members expressed their gratitude to Maggie Griscavage for her years of active service and her contributions as co-chair.

The meeting was adjourned at 8:41.