

**FDP Membership Committee Meeting**  
**Minutes**  
**May 25, 2007**

Attendees: Joanne Rom, Susan Sedwick, Becky Hayes, Jim Randolph, Andrea Deaton and Carole Liedtke

Joanne Rom, Co-Chair, called the meeting to order at 9 AM and welcomed attendees.

Chair Report: There was good attendance at the new attendee orientation. Susan mentioned that a new faculty representative asked about the need to post future meeting dates as far in advance as possible to accommodate planning for teaching scheduling. Joanne announced the Diane DiEuliis Murphy will be the new OSTP Research Business Models Subcommittee staff director and liaison to the FDP. Since attendance at the Membership Committee meeting was sparse, it was recommended that the meeting be moved back to 8 AM so as not to compete with the other concurrent sessions.

Annual Survey: David Wright dropped in to report that response to the annual survey has been minimal so we need to encourage submission. Joanne will ask mentors to assist in this task. Jim asked if there were many technical problems and David said they had been minimal.

ERI Initiatives: Susan announced that Vijaya Melnick will be moving to a full-time position at Georgetown University next fall. She will attend the next meeting but it was her understanding that it would be her last meeting. The Executive Committee has put a moratorium on new ERI enrollments until Phase V. Since the Houston Advanced Research Center (HARC) had applied prior to the moratorium and have sent both administrative and faculty representatives, it was agreed that the MC would recommend approval of their application. Johann discussed the status of ERI memberships and noted the need to continue to recruit ERIs.

Phase V: Joanne gave a brief overview of the process and anticipated timeline for the Phase V solicitation. Nancy may want an accelerated timeline for the Phase V solicitation for a kickoff at the fall 2008 meeting in Florida. Carole asked about the timeline and structure of the steering committee. Changes to the Phase V solicitation were discussed to include the fact that requiring faculty attendance may limit applicants and the review process should take into consideration an institution's efforts to streamline research administration activities on their campus. We do need to consider how to handle limitations on Phase V membership i.e. what will be the criteria, Joanne highlighted some of the problems associated with limitations due to the federal involvement.

Other Business: Joanne thanked those in attendance who mentored new attendees. We are pleased to have new attendee ribbons.

The meeting was adjourned at 9:57 AM.