

## **It's time for subrecipient commitment forms to fade away into the sunset.**

## **Reduce your administrative burden by using the FDP Expanded Clearinghouse.**

### **What is the FDP Expanded Clearinghouse?**

A central repository of entity data on FDP organizations that can be used in lieu of subrecipient commitment forms and/or obtaining the information from multiple sources.

### **Where is the Clearinghouse located?**

[fdpclearinghouse.org](http://fdpclearinghouse.org)

### **What does the FDP Expanded Clearinghouse contain?**

Up-to-date information for over 160 FDP member organizations on:

- Audit status, including links to single audits.
- Common registrations, IDs, and certifications.
- Contact information for multiple areas of operation (Audit, SAM, F&A rate negotiation, FFATA, etc.)
- Human & animal subject assurance data.
- F&A rate agreements, and more!

### **How does the FDP Expanded Clearinghouse work?**

The FDP Expanded Clearinghouse began as a pilot in early 2016. Pilot organizations agreed to forgo the use of subrecipient commitment forms with each other, and instead draw the information needed from the FDP Expanded Clearinghouse. Piloteers also agreed to keep their information in the Clearinghouse up-to-date for pass-through entities to use.



### **Who can use the FDP Expanded Clearinghouse?**

As pass-through entities, all organizations—whether within the FDP or not—can use the information in the FDP Expanded Clearinghouse to assist in issuing subawards to other participating organizations. As subrecipients, only FDP members can currently sign on to have their organization's information listed in the FDP Expanded Clearinghouse.

### **What are the benefits of being included in the FDP Expanded Clearinghouse?**

Organizations save time as subrecipients, since other member organizations will no longer send them subrecipient commitment forms. And as pass-through entities issuing subawards to member organizations, they save time by accessing up-to-date entity data in a single location.

## What are the requirements for joining the FDP Expanded Clearinghouse?

FDP members who wish to join must accept the initiatives [business use agreement](#), which includes requirements to submit accurate and complete information, make updates in a timely manner, and commit to not send other participating organizations subrecipient commitment forms, annual audit forms, or other duplicative requests for entity based information.

## How do organizations manage their information in the FDP Clearinghouse website?

To accommodate a wide variety of organizational arrangements, the system for submitting and maintaining Clearinghouse data is quite flexible, and allows for the assignment of multiple roles within an organization. The website includes a detailed [instruction manual](#), as well as a [walk-through video](#).

## What is on the horizon?

Possible future enhancements are:

- An Application Programming Interface (API) to allow organization systems to access Clearinghouse data.
- Exploring links or interfaces from federal systems such as System for Award Management (SAM) or the Federal Audit Clearinghouse (FAC)
- Inclusion of data for non-FDP organizations, including those that are not subject to Single Audit requirements.

## How can I get updates on the initiative?

The mailing list [FDP-Clearinghouse-L](#) provides regular updates to FDP members on the pilot's progress. If you join the FDP Clearinghouse you will also be able to join a user specific email group to receive updates on the system, processes and other detailed information.

## How do I contact the FDP Expanded Clearinghouse with questions, or to join?

Please email [fdpechelp@gmail.com](mailto:fdpechelp@gmail.com).

## Who is responsible for the initiative?

Co-chairs of the FDP Expanded Clearinghouse Initiative are:

- Lynette Arias ([ariasl@uw.edu](mailto:ariasl@uw.edu))
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And many more!

