



FEDERAL DEMONSTRATION PARTNERSHIP

Federal Demonstration Partnership (FDP) Institutional Membership Dues Policy

Membership in FDP allows institutions to receive many benefits. Membership also carries responsibilities. The institutional member dues schedule below is not applicable to Affiliate Organizations, or Federal Agencies. The amount of dues for each year of Phase VII will be reviewed annually by the FDP Finance Committee and a recommendation for any necessary changes will be made to the FDP Executive Committee for approval. Annual dues for FDP Phase VII are based on total research expenditures as reported in the 2018 NSF Higher Education Research & Development (HERD) survey. Those institutions that do not participate in the survey will self-report their research expenditures. The amount of dues applied to each tier is listed below.

Dues for Years 1 - 3 of Phase VII		
Tier	HERD Range	Annual Dues
1	\$200,000,000 or more	\$3,500
2	\$100,000,000 - \$199,999,999	\$2,500
3	\$25,000,000 - \$99,999,999	\$1,000
4	<\$25,000,000	\$0

Dues for Years 4 - 6 of Phase VII		
Tier	HERD Range	Annual Dues
1	\$200,000,000 or more	\$4,000
2	\$100,000,000 - \$199,999,999	\$3,000
3	\$25,000,000 - \$99,999,999	\$1,500
4	<\$25,000,000	\$0

Membership dues for the first year of Phase VII are assessed for the period October 1, 2020 through December 31, 2021. The dues for subsequent years of Phase VII are assessed for the Period of January 1 through December 31. Invoices will be sent one month prior to the start of the year. Membership dues payments are payable in thirty days. An invoice will be emailed to the Official Administrative Representative for institutional members.

The FDP can also accept advance payments for institutional members. If an institution would like to make an advance payment, its administrative representative will send a request in writing to the FDP Executive Director and specify the years for which the payment will be made. The Executive Director will prepare an invoice and send it to the administrative representative of the institution. In the event the dues amount changes,



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the FDP will offset the balance due from any member institution by the amount received. Refunds cannot be made.

Checks should be made payable to the FDP Foundation. The FDP cannot accept credit card payments for dues at this time. The Taxpayer ID number for the FDP Foundation is **27-0451666**. The mailing address is on the invoice.

Member institutions are responsible for the prompt payment of dues. The FDP Finance Committee is responsible for the collection of membership dues and for follow-up with institutions that are delinquent in their dues payment. Should an institution be delinquent for a period of more than one year, its FDP membership will be suspended and the institution will forfeit all FDP benefits and privileges. Membership status will become active and FDP benefits will be promptly restored once the payment of outstanding membership dues has been made.

Questions regarding the FDP membership dues policy should be directed to David Wright, Executive Director, FDP, 202-334-1495.

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