

FEDERAL DEMONSTRATION PARTNERSHIP (FDP) PHASE VI AGREEMENT

Participating Institution or Organization

PARTIES TO THE AGREEMENT

National Science Foundation (NSF), National Institutes of Health (NIH), Office of Naval Research (ONR), Department of Agriculture (USDA), Air Force Office of Scientific Research (AFOSR), Army Research Office (ARO), Army Medical Research & Materiel Command (USAMRMC), National Aeronautics & Space Command (NASA), Environmental Protection Agency (EPA), and the institutions, state systems and emerging research institutions listed on the FDP web site as members in Phase VI.

Name of Participating Institution or Organization:

PURPOSE

The purpose of this agreement is to promote increased research productivity in the conduct of federally supported research and education, provide for enhanced stewardship under federally supported programs and achieve reductions in administrative burden and costs associated with sponsored research and education.

PARTICIPATION CONDITIONS

The participating federal grant-making agencies agree to:

1. Use the Government-wide core set of administrative terms and conditions for research and research-related awards as announced in the Federal Register on Friday, January 25, 2008 (73FR4563) and any subsequent version as revised.
2. Designate both an administrative and program representative to the FDP, and where possible, a technical representative.
3. Provide the FDP with updates on agency policies and programs at each FDP meeting.
4. Use the FDP as the primary focus for tests and demonstrations of reengineered processes and systems for the support of research.
5. Actively participate in regular FDP committee meetings, and new or ongoing FDP demonstrations and pilots. Federal agencies shall provide a report to the FDP

membership at least every two years describing their efforts to reengineer and streamline processes that affect the grantee community.

6. Provide representatives to serve as federal co-chairs on FDP Standing Committees.
7. Provide funding toward the programmatic costs of FDP.

The participating institution or organization agrees to:

1. Establish and maintain management and administrative procedures and systems that comply with the standards and requirements of the federal government for administering federal awards for research. Institutions must not be debarred or suspended from doing business with the federal government.
2. Appoint a Faculty Representative (and Alternate, if desired) and an Administrative (research administration) Representative, and encourage the involvement of and meeting attendance by technical staff who support research administration systems in appropriate FDP activities.
3. Participate actively, at institutional expense, in regular FDP committee and task force meetings, ad hoc working groups, and new or ongoing FDP demonstrations and pilots. Failure of an Administrative Representative to attend two (2) consecutive regularly scheduled FDP committee meetings or to actively participate in FDP activities will be grounds for termination of membership. Failure of a Faculty Representative, in each calendar year, to attend two (2) scheduled FDP committee meetings or to actively participate in FDP activities will be grounds for termination of membership.
4. Execute this agreement and pay an annual membership fee as established by the Finance Committee by October 1 of each program year beginning in 2014. At this time, the annual membership fee is \$2,000 per year. Failure to pay the annual membership fee will be grounds for termination of membership. **Emerging Research Institutions (ERIs) are exempt from payment of the annual membership fee.**
5. Continue efforts to reengineer and streamline internal processes and to maintain effective stewardship of federal support.
6. Report annually on their participation in task forces, standing committees, pilot projects and demonstrations during Phase VI and their efforts on campus to streamline processes. Failure to submit an annual report in a timely manner will be grounds for termination of membership.
7. A participating Emerging Research Institution (ERI) agrees to become a full fee-paying institutional member should its annual research and development expenditures surpass, for more than two consecutive years, \$50 million as shown in the “total research and development” table of the most recently published statistics (<http://webcaspar.nsf.gov/profiles/site>) of the National Center for Science and Engineering Statistics (NCSES) Academic Institution Profiles.

Emerging Research institution? YES NO

ORGANIZATION

The FDP will be organized generally as set forth in the section entitled "ORGANIZATIONAL STRUCTURE" in the FDP Phase VI Administrative Policies as provided on the FDP web page http://sites.nationalacademies.org/PGA/fdp/PGA_087727. The parties may agree, however, to new or modified organizational arrangements during the course of this Agreement.

DURATION AND TERMINATION

This Agreement will remain in effect through September 30, 2020, unless terminated by mutual agreement or by action of the Executive Committee of the FDP. However, it also may be terminated by any of the Federal agencies (so far as such termination relates to the agency's participation) or by the institution or organization with at least 30 days notice to each of the parties. The expiration or termination of any participating agency in this Agreement will not affect the applicability of the terms and conditions used in any awards made prior to the expiration or termination of the agreement. Additional Federal agencies or research institutions may be added as Parties to this agreement with the approval of the FDP Executive Committee. FDP participants will be notified if this occurs.

I hereby agree to the Terms of Conditions as stated above related to my institution's participation in Phase VI of the FDP

SIGNATURE: _____ **DATE:** _____

NAME: _____

TITLE: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____