



FEDERAL DEMONSTRATION PARTNERSHIP

Redefining the Government & University Research Partnership

FDP Welcome Webinar Part II

January 8, 2021



FDP Co-Chairs



Alexandra M. Albinak, JD, MBA
Associate Vice Provost for Research
Administration
Johns Hopkins University



Michele Masucci, PhD
Vice President for Research
Professor of Geography and Urban
Studies
Temple University



Agenda

- Brief FDP Phase VII overview
- Communications & listservs
- FDP Operating Guidelines Updates
- Getting Involved – Committees and Demonstrations
- Testimonials from FDP members
- Closing and Q&A



Welcome to Phase VII of the FDP

Reminder:

Part I Onboarding Webinar held November 3, 2020 (Slides and recording available on <http://thefdp.org/default/>)

Topics:

- Overview of the FDP
- Member Responsibilities
- FDP Committees
- FDP Demonstrations and Getting Involved



Getting to Phase VII

- **Implemented organization-wide strategic planning process from 2018-2019**
- **Goals and Objectives Established for Phase VII**
 - Demonstrate positive impact on administrative efficiency and effectiveness
 - Institutionalize evaluation to determine the relevance and impact of the FDP
 - Strengthen resources and infrastructure to sustain FDP growth
 - Actively engage community partners—administrators, faculty, and federal representatives
 - Tell a powerful FDP story to internal and external audiences
- **Solicitation of Institutions to Join FDP for Phase VII**



FDP Phase VII Membership

- 217 Institutional Members
 - 48 Emerging Research Institutions (ERI) (22%)
 - 32 Minority Serving Institutions (15%)
- 10 Federal Agencies
 - NSF, NIH, ONR, USDA, AFOSR, ARO, AMMRC, NASA, EPA and DHS



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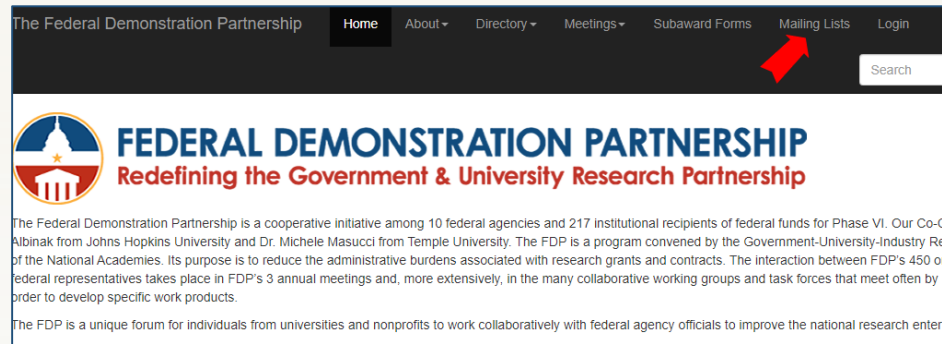
FDP Communications and Mailing Lists

David Wright, FDP



FDP Mailing Lists

- Access the mailing list subscription page by clicking on the “Mailing Lists” link at the top of the FDP website.



- For FDP members only (except “FDP-Friends-L” which is for non-members)
- FDPMain-L
 - General announcements and information
 - Moderated, posts have to be approved
- All lists shown on mailing list page are open to all members (except FDP-Faculty-L)



FDP Mailing Lists – Tips

- Members are NOT automatically added to lists.
- Individuals may sign up on behalf of others.
- All subscriptions are verified before individuals are added.
- If subscribing to a new mailing list, don't need to re-select those to which you are already subscribed.
- Do NOT post job opportunities to mailing list.
- Unsubscribe links are included at the bottom of email messages. Be careful when forwarding!



Zoom poll for feedback on website

Question 1:
I use the FDP website...



Zoom poll for feedback on website

Question 2:

How do you mainly use the website? (Check all that apply)



Zoom poll for feedback on website

Question 3:

What is your familiarity with FDP?



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FDP Operating Guidelines



FDP Operating Guidelines

- <http://thefdp.org/default/about/fdp-operations-information/>

FDP Operations Information

Current Phase of the FDP (Phase VII)

- Phase VII Strategic Plan
- Phase VII Operating Guidelines (10/16/2020)
- FDP Organizational Structure
- FDP Brochure
- Phase VII Dues Structure
- Dues Policy
- Phase VII New Member Onboarding Webinar (11/3/2020) Slides and Video



Membership and Participation

- FDP Member Category Privileges (and non-member)
- Advantages for Federal Agencies
- Modes of Participation/Participation Guide

FDP Meetings

- Meeting Registration Policy
- Virtual Meeting/Session Request Form (online form use to submit request)
- MS Word Virtual Meeting/Session Request Form (used to gather data prior to submission only)
- Guidebook Quick Guide

FDP Demonstrations

- FDP Demonstration Flowchart
- Proposing new FDP Demonstrations
- FDP Current Demonstrations
- Demonstration Proposal Application

Communication and Marketing

- Marketing and Communications Policy
- FDP Standard Logo and Templates
 - Report Cover Page
 - Standard PowerPoint Template
- FDP Email Lists
- Social Media Policy

Project Management Resources and Tools

- Shared Files Drive - Google Drive File Stream Quick Guide
- Video Meetings - Zoom Quick Guide
- Project Management Software - Trello Quick Guide (in development)
- Team Communication Tool - Slack Quick Guide (in development)



Purpose & Contents

- Guide to how FDP operates
- Contents
 - Membership
 - Non-member participation
 - Full membership meetings
 - Governance
 - GUIRR
 - FDP Foundation
 - Committees
 - Demonstrations
 - Electronic Communications



Recent Updates

- Operational Committee roles & responsibilities
 - Including added Infrastructure Committee
- Updated definition of “Demonstration”
- Eliminated “system membership”
- “General” membership now “institutional”
- Updated Conditions of Membership
- Updated FDP Chair & Vice Chair to Co-Chairs
- Moved FDP Executive Director responsibilities to FDP Foundation documentation



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FDP Demonstrations and Getting Involved

*Denise Moody, Boston VA Research Institute
Courtney Swaney, University of Texas Austin*



Demonstrations

- Have specific objectives and may require an evaluation of outcomes in order to determine suitability for the full FDP
- Normally involves at least one member institution and may involve a federal agency
- Must be approved by the appropriate Committee Co-Chairs and/or Executive Committee based on Demonstration type
- Encompass five activity groups:
 - Exploratory Initiative, Study, or White Paper Development
 - Tool or Guidance Document
 - Survey
 - Pilot project
 - Ongoing project



Overview of Current Demonstrations

FDP home page link to “Demonstrations” website:



Demonstrations

Get the basics on the different types of FDP Demonstrations and how they work.

Click here to [learn more](#)

Member participation and feedback welcome:

- **Mailing lists**
- **Session attendance**
- **Website access**



Expanded Clearinghouse

Ongoing Initiative

Overview

- FDP-authorized online system with organizational profile information for use in lieu of subrecipient commitment forms.
- Pass-through entities utilize when issuing subawards or monitoring subrecipient organizations.
- System helps comply with Uniform Guidance Subrecipient Monitoring requirements and reduces administrative burden.

How to participate

- Maintain most current profile information in <https://fdpclearinghouse.org/>.
- Eliminate non-project-specific subrecipient commitment form requests from entities in Clearinghouse.
- Listserv access is automatic for all users in Clearinghouse.
- **Website:** <http://thefdp.org/default/committees/research-administration/expanded-clearinghouse-subcommittee/>
- Attend Research Administration update Thur, 1/14 at 11am EST



CUSP - *Tool*

Overview

- Compliance Unit Standard Procedure/Universal Protocol Template
- Online repository where institutions can share standard procedures used in animal care protocols with the broader animal welfare compliance community
- In development and pilot testing stage

How to participate

- Attend session Tues, 1/12 from 3-4pm EST
- Working Group website: <http://thefdp.org/default/committees/research-compliance/iacuc/compliance-unit-standard-procedure-cusp/>
- Contact Working Group leads if interested in participating



Subawards – *Tools/Guidance*

Overview

- The FDP subaward agreement is a common agreement that all parties can use without changing the language, resulting in less time needed to review each agreement and streamlining the subaward process.
- Additional model agreements have been developed for use with foreign subrecipients, clinical trials and with contract prime awards.
- Terms are continuously updated as federal requirements change.

How to participate

- Attend session Tues, 1/12 from 1-2:30pm EST
- Utilize FDP subaward templates without imposing additional terms & conditions
- Subscribe to listserv: Sub-awards - FDPSubaward-L
- **Website:** <http://thefdp.org/default/committees/research-administration/subawards/>



Troublesome Clauses

Overview

- Online database where FDP members can enter and access information about terms and conditions placed in research contracts that are difficult to accept.
- Database tracks negotiation of the clause, the resolution, and any alternate language that was agreed upon.
- Assists FDP members to see how specific agencies negotiated specific clauses in the past to use in current negotiations.

How to participate

- Attend session Wed, 1/13 from 11-12:30pm EST
- Website: [Troublesome Clauses - The Federal Demonstration Partnership \(thefdp.org\)](http://thefdp.org)
- Utilize the tool - instructions on the Troublesome Clauses website
- Subscribe to listserv: Contracts - FDP-Contracts-L



Data Transfer and Use Agreement (DTUA)

Overview

- The Data Transfer and Use Agreement (DTUA) was created as a first step to greater consistency in terms and format to help reduce administrative burden.

How to participate

- Attend session Wed, 1/13 from 11-12:30pm EST
- Website: [Data Stewardship - The Federal Demonstration Partnership \(thefdp.org\)](http://thefdp.org)
- Utilize the available templates
- Subscribe to listservs:
 - Contracts - FDP-Contracts-L
 - FDP Data Stewardship List - FDP-Data-L



Faculty Administrator Collaboration Team (FACT) – *Exploratory Initiative*

Overview

- Focuses on understanding and improving the collaboration between faculty and administrators at different FDP institutions to reduce burden in the research environment
- Includes 9 FDP institutions that have at least one faculty rep and one administrative rep

How to participate

- Attend session Thur, 1/14 from 1-2:30pm EST
- Subscribe to listserv: FDP-FACTOpen Listserv
- Website: <http://thefdp.org/default/committees/faculty-committee/faculty-administrator-collaboration-team-fact/>



SciENcv

Overview

- Ongoing exploratory initiative to see how a central repository of researcher profiles including biosketch materials and current and pending support can be implemented to reduce administrative burden
- Collaborative effort between NIH, NSF and the FDP
- Formal adoption by Federal agencies began with NSF in October 2020

How to participate

- Implement on your campus
- Attend session Wed, 1/13 from 4:30-6pm EST to hear from NSF on how adoption is going
- Website: [SciENcv: Science Experts Network Curriculum Vitae \(nih.gov\)](https://www.nih.gov/sciencv)



Faculty Workload Survey

Overview

- Survey to determine how much faculty research time is spent on administrative activities
- Administered in 2007, 2012 and 2018
- Website: [Faculty Committee - The Federal Demonstration Partnership \(thefdp.org\)](http://thefdp.org)



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Testimonials



Faculty

Michele Masucci

FDP Faculty Co-Chair

Vice President for Research / Professor of Geography
and Urban Studies

Temple University

masucci@temple.edu

Robert Nobles

FDP Faculty Vice-Chair

Vice President for Research Administration

Emory University

robert.e.nobles@emory.edu



Emerging Research Institution

Susan Anderson

Assistant Vice President for Research and
Director

College of Charleston
andersons@cofc.edu



Independent Research Institution

Julie Thatcher

Director of Sponsored Projects

Institute for Systems Biology

jthatche@isbscience.org



Coming soon....

- Virtual office hours hosted by FDP members
- Next week's FDP meeting, January 11-14
- Call for volunteers from newly formed Nominating Working Group



FDP Information

Mailing lists:

<http://thefdp.org/default/mailling-lists/>

Committees:

<http://thefdp.org/default/committees/>

Operations: <http://thefdp.org/default/about/fdp-operations-information/>

Demonstration Information (includes list of current Demonstrations):

<http://thefdp.org/default/demonstrations/>

Meetings (includes ppts, notes, and recordings):

<http://thefdp.org/default/meetings/>



Questions

Alex Albinak, FDP Administrative Co-chair, amckeow1@jhu.edu

Michele Masucci, FDP Faculty Co-chair, masucci@temple.edu

David Wright, FDP Executive Director, dwright@nas.edu

Membership Committee: membership@thefdp.org

Communications Committee: communications@thefdp.org